

REGULAR MEETING, TOWN OF PITCAIRN, SEPTEMBER 13, 2022

A regular meeting was held on September 13, 2022 at the Pitcairn Town Hall, with the following people present:

PRESENT: SUPERVISOR CLYDE FRANK JR.
COUNCILMAN LAWRENCE EVANS
COUNCILWOMAN DORA MCINTOSH
COUNCILWOMAN ANN HALL

ABSENT: COUNCILMAN PAUL JACKSON

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; LARRY ATKINSON, CODE ENFORCEMENT OFFICER; LELAND RYAN, BUDGET OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR

VISITORS: BARBARA FRANK

- 1.) Supervisor Frank called the meeting to order at 6:32pm
- 2.) Pledge of Allegiance was said
- 3.) Supervisor Frank opened the floor to public comments

Public Comments

- Leland asked for everyone to turn in their budget worksheets as soon as possible

4.) Code Enforcement Officer Report:

- 7 permits this month
- He made out compliance sheets and delivered to all the projects that were done
- Made a call to national grid for a few residents who asked about the distance from a pole to a structure.

5.) Clerk's Report:

7 building permits	421.40
8 conservation licenses	33.43
29 dog licenses	320.00
1 marriage license	17.50

1 certified birth copy	10.00
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TOTAL LOCAL SHARES REMITTED:	802.33
TOTAL NON-LOCAL REVENUES:	634.07
TOTAL STATE, COUNTY, & LOCAL REVENUES	1,436.40

6.) **Highway News:**

- The sand is all done outback
- New truck is coming next month

7.) Supervisor Frank handed out the Supervisor's Report and reconciled bank statements.

SUPERVISOR'S REPORT:

	BALANCE 07/31/2022	INCREASES	DECREASES	BALANCE 08/31/2022
A GENERAL FUND – TOWNWIDE				
CASH – CHECKING	33,851.56	108,164.52	12,279.58	129,736.50
CASH – SAVINGS	370,920.75	593.96	0.00	371,514.71
PETTY CASH	100.00	100.00	0.00	100.00
BUILDING RESERVE	98,354.53	157.50	0.00	98,512.03
TOTAL	503,226.84	108,915.98	12,279.58	599,863.24

DA HIGHWAY – TOWNWIDE

CASH – CHECKING	66,459.89	0.00	23,550.08	42,909.81
CASH – SAVINGS	36,499.91	58.43	0.00	36,558.34
EQUIPMENT RESERVE	446,241.71	714.59	0.00	446,956.30
TOTAL	549,201.51	773.02	23,550.08	526,424.45

SF PITCAIRN FIRE PROTECTION

TOTAL	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

TA TRUST & AGENCY

CASH – CHECKING	5,284.66	20,233.57	19,788.39	5,729.84
TOTAL	5,284.66	20,233.57	19,788.39	5,729.84

TOTAL ALL FUNDS	1,057,713.01	129,922.57	55,618.05	1,132,017.53
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*****Rick Bearor entered at 6:53pm**

8.) New/Unfinished Business

- Rick Bearor made another trip to the Amish to check on the progress of the table. They still have not got all the wood they need but they reassured him it would be done by the end of October.

*****Rick left at 7:05*****

9.) RESOLUTION #44/22 ACCEPTANCE OF MINUTES Councilwoman McIntosh made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; that the minutes from August 2022 meeting were found to be correct.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILMAN JACKSON	ABSENT
	SUPERVISOR FRANK JR.	YES

10.) RESOLUTION #45/22 BUDGETARY TRANSFERS Councilman Evans made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; that the Supervisor is and hereby authorized to make the following budgetary transfers:

GENERAL FUND-BUDGET TRANSFERS

TO: A1410.48 TOWN CLERK-BAS CONTRACT	\$23.40
TO:A1910.4 UNALLOCATED INSURANCE	\$1,400.00
TO: A5132.45 GARAGE -BUILDING REPAIRS	\$500.00
FROM: A1410.47 TOWN CLERK-MILEAGE	\$23.40
FROM: A5132.2 GARAGE – EQUIPMENT	\$1,400.00
FROM: A5132.49 GARAGE MISC.	\$500.00

GENERAL FUND-JOURNAL ENTRY

TO: A201 CASH -SAVINGS(CLASS)	\$250,000.00
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FROM: A9901.9 TRANSFERS TO OTHER FUNDS \$250,000.00

TRANSFER FROM GENERAL FUND TO HIGHWAY FUND

HIGHWAY FUND - JOURNAL ENTRY

TO: DA5031 TRANSFERS FROM GENERAL FUND 250,000.00

FROM: DA200 – CASH CHECKING 250,000.00

TO RECORD TRANSFER OF FUNDS FROM GENERAL FUND

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILMAN JACKSON	ABSENT
	SUPERVISOR FRANK JR.	YES

11.) **RESOLUTION #46/22 AUDIT BILLS** Councilman Evans made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the bills on Abstract #9/22 be paid in the following amounts.

GENERAL FUND	NUMBERS 140 THROUGH 155	15,780.94
HIGHWAY FUND	NUMBERS 77 THROUGH 92	167,187.04
TOTAL ALL CLAIMS		182,967.98

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILMAN JACKSON	ABSENT
	SUPERVISOR FRANK JR.	YES

Councilman Evans made the motion, seconded by Councilwoman Hall to adjourn the meeting. All in favor. Meeting adjourned at 7:27pm.

Chelsea L. Thomas, Town Clerk