

SPECIAL MEETING, TOWN OF PITCAIRN, OCTOBER 12, 2023

A Special meeting was held on October 12, 2023, at the Pitcairn Town Hall, with the following people present:

PRESENT: COUNCILMAN PAUL JACKSON  
COUNCILMAN LAWRENCE EVANS  
COUNCILWOMAN ANN HALL  
COUNCILWOMAN DORA MCINTOSH

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; LELAND RYAN, BUDGET OFFICER; LARRY ATKINSON, CODE ENFORCEMENT OFFICER

VISITORS: ALLISON HOUGHTON, NICK HOUGHTON, ALICIA MIRA

- 1.) Deputy Hall called the meeting to order at 6:00pm
- 2.) The Pledge of Allegiance was said.
- 3.) Public Comments:
  - Allison Houghton took the floor to introduce herself and give a little background knowledge as to why she may be qualified for the Supervisor position. She has done some accounting classes in her educational journey but is not an accountant. She is familiar with reports, ledgers, and has some computer skills.
  - Councilman Jackson went gave a little insight into what the Supervisor’s job would entail. He provided Allison with the Checklist of responsibility and duties that would remain after the CPA took over payroll and reporting.
  - Leland explained how the Supervisor reporting would work and he would be there to help train her until the end of the year. She would then have to find a new budget officer, or it would fall onto her.
- 4.) **RESOLUTION #68/23 APPOINTMENT OF ALLISON HOUGHTON AS INTERM SUPERVISOR**  
Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the Town Board appoints Allison Houghton to fulfill the duties and responsibilities of the Supervisor until December 31, 2023, pending results of the 2023 Election. THERFOR; Allison will be running as Supervisor as a write-in for the 2023 Election. If she shall lose the Election, she will be reappointed for 1 year and run in the next Election in 2024.

Roll Call Vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUCNILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES

Councilwoman McIntosh made the motion, seconded by Councilman Jackson to adjourn the meeting. All in favor. Meeting adjourned at 6:34pm.

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Chelsea L. Thomas