

REGULAR MEETING, TOWN OF PITCAIRN, OCTOBER 10, 2023

A regular meeting was held on October 10, 2023, at the Pitcairn Town Hall, with the following people present:

PRESENT: COUNCILMAN PAUL JACKSON
COUNCILMAN LAWRENCE EVANS
COUNCILWOMAN ANN HALL
COUNCILWOMAN DORA MCINTOSH
SUPERVISOR JESSICA JENACK

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; LELAND RYAN, BUDGET OFFICER; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; LARRY ATKINSON, CODE ENFORCEMENT

VISITORS: ALICIA MIRA, JANE ROSE, CHRISTOPHER GRAHAM, CADYN LAPLATNEY, CALI ELLIOTT

- 1.) Supervisor Jenack called the meeting to order at 6:27pm.
- 2.) The Pledge of Allegiance was said.
- 3.) Public Comments:

- Jane Rose took the floor to update the Board members on monthly numbers from the food pantry. There were 79 people at the food pantry last month. She must cut back on what they hand out due to the farm bill not getting passed.

**** Cadyn & Cali entered at 6:33pm****

- Upon that note, Councilman Jackson mentioned that there were two gift cards donated back from the giveaway. He suggested donating them to the food pantry towards food.
- Alicia Mira took the floor to discuss some community concerns. There have recently been a few complaints regarding a vicious dog in Pitcairn. Clerk Thomas informed the Board that the dog has recently bitten a community member and is now in the dog warden's possession and will be euthanized after the holding period.
- There has been another concern about a noise ordinance in the Town of Pitcairn. We currently do not have a local law regarding this. The best residents can do is to notify the law of their concerns.
- How long can a house be abandoned before something can be done about it? This question is being investigated further and will update the Board once we know more. The abandoned home in question is under foreclosure and in the County's hands.

4.) Code Enforcement:

- Larry has handed out a few compliance sheets this month. There will be a few homes/camps going up soon. One resident on Greenwood Road wants to build a camp. While another resident will be putting a home in on the river end of the Osborne Road.
- He checked on the ATM machines from Northern Federal at Sliders location.
- Larry will also get in touch with the resident working on the landing strip and see where he is at with his building permit.

5.) Clerk's Report:

21 dog licenses	270.00
3 late fees (dogs)	75.00
1 subdivision	120.00
9 conservation licenses	59.98
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TOTAL LOCAL SHARES REMITTED:	536.98
TOTAL NON-LOCAL REVENUES:	1,068.02
TOTAL STATE, COUNTY, & LOCAL REVENUES:	1,605.00

6.) Highway News:

- Superintendent McIntosh reported that all the salt and sand were put up and all done.
- It was discussed about ordering the new truck. Order now and it won't be ready for two years. He has a quote from United and Leland, budget officer, said the funds were there. The single axel truck has low miles, and it doesn't get used during the summer. It will be 10 years old and should be worth roughly \$50,000 without plow.
- He thinks maybe you could transfer the snowplow equipment to the new truck.
- Many people have shown concerns about the shoulders of the roads. Jerry said the shoulders of the roads will be getting done. Paverite will be the one doing them.
- We will be getting \$159,000 from the Power Authority. It will go in with the CHIPS money.

**** Chris entered at 7:06pm****

7.) RESOLUTION #62/23 PURCHASE OF NEW TRUCK FOR HIGHWAY

DEPARTMENT Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the Board members give Superintendent McIntosh permission to order the new truck as discussed for the amount of \$211,011.30.

Roll call vote:

COUNCILMAN JACKSON	YES
COUNCILMAN EVANS	YES
COUNCILWOMAN HALL	YES
COUNCILWOMAN MCINTOSH	YES
SUPERVISOR JENACK	YES

8.) Supervisor's Report:

- Councilwoman Hall asked about all the transfers happening in the Highway Fund. Leland took the floor to explain to the Board about the reasoning behind the transfers.
- We need to schedule a budget workshop meeting. The Board decided on Wednesday October 17, 2023 at 6:00pm.
- Dan Moyer asked each Town he works in for a one-time fee of \$1,500.00 to help with the improvements needed to keep him up to code with the NYS Agriculture & Markets. The Board would like a letter in writing for professional records. Councilman Jackson said he would contact him asking for one.
- Supervisor Jenack had a meeting between Carthage Savings & Loan, Town of Diana, and Harrisville Central School to discuss an arrangement with the bank. The offer came back as \$450.00/week divided by the three organizations involved. The Town could also have a scanner in place at the Town Hall for a \$600.00 installation fee through Carthage Savings & Loan. The Board agreed at first but then after some thought and feedback they decided against it. Councilman Jackson said he will get in touch with community bank and see what they can offer instead.
- Highway employees Chris Graham and Cadyn LaPlatney took the floor to address their concerns with NYS Retirement dues. Jessica discussed her phone conversation between herself and the retirement system. She assured them that it was being taken care of and it was on the to-do list.
- With the advancement of the pay schedule change, the Board needs to set an amount to take back each month from the employees. The Board agreed on \$25.00/month.
- Councilman Jackson mentions that there was a total of five gift cards left from the covid gift card disbursement. Three of them are awaiting to be claimed by the rightful resident. The other two have been donated back by the resident and told Councilman Jackson to donate them to someone in need. Councilman Jackson suggested they donate the two gift cards to the food pantry so that Jane Rose can use them to get items that people may need. She agreed they would greatly help and be appreciated.

****Chris, Cadyn, and Cali exit at 8:14pm****

- 9.) **RESOLUTION #63/23 ONE YEAR CONTRACT WITH CARTHAGE SAVINGS & LOAN** Councilwoman Hall made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; that the Town of Pitcairn enter into a 1-year contract with Carthage Savings & Loan at \$450.00/week divided by the following three organizations: Town of Diana, Town of Pitcairn, & Harrisville Central School District.

Roll call vote:

COUNCILMAN JACKSON	YES
COUNCILMAN EVANS	YES
COUNCILWOMAN HALL	YES
COUNCILWOMAN MCINTOSH	YES
SUPERVISOR JENACK	YES

- 10.) **RESOLUTION #64/23 AMENDMENT OF RESOLUTION #63/23**
Councilwoman Hall made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; that the Town of Pitcairn town council is amending the following resolution:

Resolution #63/23 ONE YEAR CONTRACT WITH CARTHAGE SAVINGS & LOAN

Roll call vote:

COUNCILMAN JACKSON	YES
COUNCILMAN EVANS	YES
COUNCILWOMAN HALL	YES
COUNCILWOMAN MCINTOSH	YES
SUPERVISOR JENACK	YES

- 11.) **RESOLUTION #65/23 DONATION OF GIFT CARDS TO FOOD PANTRY** Councilman Jackson made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; that the Town of Pitcairn take the two gift cards that were donated back to the Town and donate them to the Food Pantry for Jane Rose to use and purchase some items that may be needed for community members.

Roll call vote:

COUNCILMAN JACKSON	YES
COUNCILMAN EVANS	YES
COUNCILWOMAN HALL	YES
COUNCILWOMAN MCINTOSH	YES
SUPERVISOR JENACK	YES

- 12.) **RESOLUTION #66/23 AUDIT BILLS** Councilman Evans made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; that the bills on Abstract 10/23 be paid in the following amounts:

GENERAL FUND	NUMBERS 170 THROUGH 181	\$2,785.89
HIGHWAY FUND	NUMBERS 223 THROUGH 235	\$42,119.79
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TOTAL ALL FUNDS:		\$44,905.68

Roll call vote:

COUNCILMAN JACKSON	YES
COUNCILMAN EVANS	YES
COUNCILWOMAN HALL	YES
COUNCILWOMAN MCINTOSH	YES
SUPERVISOR JENACK	YES

- 13.) **New/Unfinished Business:**

- Supervisor Jenack handed the Board a checklist of all the duties and responsibilities of the Supervisor after the CPA takes over.
- Supervisor Jenack then respectfully handed in her resignation to the Board members. However, it is too late for her to get off the ballot for the Election in November. She said that if she wins, she will not accept the position.

- 14.) **RESOLUTION: 67/23 ACCEPTANCE OF SUPERVISOR'S**

RESIGNATION Councilwoman Hall made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the Town Council hereby accepts the resignation Jessica Jenack as Supervisor.

Roll call vote:

COUNCILMAN JACKSON	YES
COUNCILMAN EVANS	YES
COUNCILWOMAN HALL	YES
COUNCILWOMAN MCINTOSH	YES
SUPERVISOR JENACK	YES

Councilman Jackson made the motion, seconded by Councilman Evans to adjourn the meeting. All in favor. Meeting adjourned at 8:27pm.

Chelsea L. Thomas