

REGULAR MEETING, TOWN OF PITCAIRN, NOVEMBER 9, 2021

A Regular Meeting was held immediately following the Public Hearing on November 9, 2021 with the following people present:

PRESENT: SUPERVISOR CLYDE FRANK, JR  
COUNCILMAN LAWRENCE EVANS  
COUNCILWOMAN DORA MCINTOSH  
COUNCILWOMAN ANN HALL

VIA FACETIME: COUNCILMAN PAUL JACKSON

OTHERS PRESENT: REBECCA MOORE, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; LELAND RYAN, BUDGET OFFICER; LARRY ATKINSON, CODE ENFORCEMENT; JESSICA JENACK, DEPUTY SUPERVISOR

VISITORS: BARBARA FRANK, C. PAUL COUNTRYMAN

- 1) Supervisor Frank called the meeting to order at 6:30
- 2) RESOLUTION # 56/21 ACCEPTANCE OF 2022 PRELIMINARY BUDGET AS FINAL BUDGET Councilwoman Hall made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, that the 2022 Preliminary Budget be accepted as the final budget (with the changes made from the Budget Hearing on October 19, 2021).

Roll call vote: COUNCILMAN EVANS	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES
COUNCILMAN JACKSON	YES (VIA FACETIME)
- 3) Supervisor Frank opened the floor for public comments.
  - Councilwoman expressed a concern about hearing one of the highway men may be searching for a new job and could possibly start January 1, 2022 which would leave us short a plow driver. Superintendent McIntosh will look into it.
- 4) Code Enforcer, Larry Atkinson reported:
  - Issued one building permit
  - Checked on Frank Luther new house (issued him his Certificate of Occupancy)
  - Checked on Alec Weir new house, will check tie downs again
  - Checked on Jessica Basta project at Portaferry Lake
- 5) Councilman Jackson informed the board that he and a few of his neighbors have received a letter from Empire Mines concerning them owning the mineral rights on their properties. He just wondered if anyone else has heard from the Empire Mines people.
  - Clerk Moore informed the board that the mineral rights from the MacAleese property will be foreclosed on, and a court will transfer the property to St. Lawrence County.

6) RESOLUTION #57/21 NORTH COUNTRY LIFE FLIGHT CONTRACT Councilwoman Hall made the motion, seconded by Councilman Evans to accept the following resolution: WHEREAS: North Country LIFE FLIGHT, Inc. is a not-for-profit, tax-exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training medical personnel and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake and private fixed-wing aviation resources; and WHEREAS: The New York State Police aviation resources do not provide a medically trained team or medical equipment for patient transports; and WHEREAS: The people of Clinton, Essex, Franklin, Hamilton and St. Lawrence Counties receive a vital emergency medical service for critically ill and seriously injured patients, and, therefore municipal governments are asked to pledge monies for this worthwhile program; NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Pitcairn hereby authorizes the Supervisor to enter into a contract with North country LIFE FLIGHT, Inc. for the purpose of operating the medical component of the medevac program, which will serve its residents and visitors, and paying the amount of \$140 which represents the Town's share for 2020: and be it FURTHER RESOLVED: That the sum of \$140 is hereby appropriated to Account No. A3625.4 for payment to North Country LIFE FLIGHT, Inc.

Roll call vote: COUNCILMAN EVANS	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES
COUNCILMAN JACKSON	YES (VIA FACETIME)

7) RESOLUTION #58/21 ACCEPTANCE OF MINUTES Councilman Evans made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, that the Minutes from the Regular Meeting and the Budget Workshop for October were found to be correct.

Roll call vote: COUNCILMAN EVANS	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES
COUNCILMAN JACKSON	YES (VIA FACETIME)

8) Clerk Moore read Clerk's report

CLERK'S REPORT:

1 Building Permit	39.20
9 Conservation Licenses	32.99
19 Dog Licenses	202.00
TOTAL LOCAL SHARES REMITTED TO SUPERVISOR:	274.19
Amount paid to NYS Ag & Markets (APCP)	23.00
Amount paid to NYS DEC (DECALS)	565.01
TOTAL NON LOCAL REVENUES:	588.01
TOTAL STATE, COUNTY & LOCAL REVENUES:	862.20

9) Discussed taking over the Harrisville Little League, Inc. at Chapman Ball Field on the Osborne Rd. Councilwoman Hall has spoken with Supervisor Parow at Town of Diana about a joint program. He suggested we form a committee with a couple of people from Pitcairn and a couple of people from Diana to discuss the project sometime after Thanksgiving.

10) Supervisor Frank handed out the Supervisor's Report and reconciled bank statement  
SUPERVISOR'S REPORT:

	Balance 09/30/2021	Increases	Decreases	Balance 10/31/2021
<b>A GENERAL FUND – TOWNWIDE</b>				
Cash – Checking	138,967.88	1,751.83	19,212.71	121,507.00
Cash – Saving	244,999.06	6.64	0.00	245,005.70
Petty Cash	100.00	0.00	0.00	100.00
Building Reserve	<u>68,105.88</u>	<u>2.41</u>	<u>0.00</u>	<u>68,108.29</u>
TOTAL	452,172.82	1,760.88	19,212.71	434,720.99
<b>DA HIGHWAY – TOWNWIDE</b>				
Cash-Checking	29,973.80	50,000.00	33,716.63	46,257.17
Cash-Savings	86,405.89	1.61	50,000.00	36,407.50
Equipment Reserve	<u>445,100.60</u>	<u>12.92</u>	<u>0.00</u>	<u>445,113.52</u>
TOTAL	561,480.29	50,014.53	83,716.63	527,778.19
<b>SF PITCAIRN FIRE PROTECTION</b>				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	0.00	0.00	0.00	0.00
<b>TA TRUST &amp; AGENCY</b>				
Cash-Checking	<u>4,297.36</u>	<u>14,862.08</u>	<u>15,506.58</u>	<u>3,652.86</u>
TOTAL	4,297.36	14,862.08	15,506.58	3,652.86
TOTAL ALL FUNDS	1,017,950.47	66,637.49	118,435.92	966,152.04

- Supervisor handed out Sales Tax Information

2021

1 <sup>st</sup> Quarter	\$55,579.76	
2 <sup>nd</sup> Quarter	\$54,214.32	
3 <sup>rd</sup> Quarter	\$66,355.20	
4 <sup>th</sup> Quarter	\$68,874.85	TOTAL \$245,024.13

11) Highway News

- Both plow trucks have been inspected
- Sent order from CAT for new filters for the loader but they sent the wrong ones because of a shortage, they will send right ones when they get them
- The new truck has been ordered and is in Plattsburgh

12) RESOLUTION # 59/21 AUDIT OF BILLS Supervisor Evans made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, that the bills on abstract #11/21 be paid in the following amounts:

GENERAL FUND	NUMBERS	117 THROUGH 132	\$ 3,272.14
HIGHWAY FUND	NUMBERS	84 THROUGH 95	\$22,747.10
		TOTAL CLAIMS	\$26,019.24

Roll call vote: COUNCILMAN EVANS YES  
COUNCILWOMAN MCINTOSH YES  
COUNCILWOMAN HALL YES  
SUPERVISOR FRANK YES  
COUNCILMAN JACKSON YES (VIA FACETIME)

13) Councilman Jackson via FaceTime asked Superintendent McIntosh how the progress was coming on the Backus Road. Superintendent McIntosh replied that Nelson Tree Co was taking out the trees, the ditch for the power was dug today, the paperwork on our end is completed, and there is no definite answer if the NY Power Authority will use the lot.

14) Supervisor Frank opened the floor for public comments

- Deputy Jenack reported that there will be a meeting on November 15 at 7:00pm for the Playground Committee. She will bring back the information from the meeting.

15) Councilman Evans made the motion, seconded by Councilman Jackson to adjourn the meeting. All in favor. Meeting adjourned at 7:06pm.

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Rebecca J. Moore, Clerk