

REGULAR MEETING, TOWN OF PITCAIRN, OCTOBER 13, 2020

A Regular Meeting was held on October 13, 2020, at the Pitcairn Town Hall with the following people present:

PRESENT: SUPERVISOR CLYDE FRANK, JR
COUNCILMAN LARRY EVANS
COUNCILWOMAN DORA MCINTOSH
COUNCILWOMAN ANN HALL

ABSENT: COUNCILMAN PAUL JACKSON

OTHERS PRESENT: REBECCA MOORE, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; LELAND RYAN, BUDGET OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR; LARRY ATKINSON, CODE ENFORCEMENT OFFICER

VISITOR: BARBARA FRANK

- 1) Supervisor Frank called the meeting to order at 6:27pm
- 2) Supervisor Frank opened the floor for public comments. No comments at this time.
- 3) Larry Atkinson, Code Enforcer reported his monthly reporting's
 - 3 Building permits
 - Verizon is updating towers on SH 812
 - Taking pictures of projects on Orebed and Pinner Roads
 - Taking code enforcement courses online
 - New double wide will be going in on CR23
 - Sliders is still outstanding on getting building permit in for septic system
- 4) **RESOLUTION #34/20 ACCEPTANCE OF MINUTES** Councilman Evans made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, that the minutes from the September 8, 2020 meeting be found accurate.

Roll call vote: COUNCILMAN EVANS	YES
COUNCILMAN JACKSON	ABSENT
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES

- 5) Clerk Moore read the Clerk's report:

3 Building Permits	449.44
8 Conservation Licenses	79.80
21 Dog licenses	282.00
1 Marriage License	17.50
1 Certified Birth Copy	10.00
1 Certified Marriage Copy	10.00
LOCAL SHARES REMITTED TO SUPERVISOR	848.74
Amount paid to NYS Ag & Markets (APCP)	45.00
Amount paid to NYS DOH (Marriage)	22.50
Amount paid to NYS DEC (DECALS)	1,354.20
NON LOCAL REVENUES	1,421.70
TOTAL STATE, COUNTY & LOCAL REVENUES	2,270.44

6) Supervisor Frank handed out the Supervisor's Report and reconciled bank statements
SUPERVISOR'S REPORT

	Balance 08/31/2020	Increases	Decreases	Balance 09/30/2020
A GENERAL FUND-TOWNWIDE				
Cash-Checking	96,623.81	4,386.52	25,733.73	75,276.60
Cash-Saving	224,895.53	8.76	0.00	224,904.29
Petty Cash	100.00	0.00	0.00	100.00
Building Reserve	<u>68,066.36</u>	<u>2.63</u>	<u>0.00</u>	<u>68,068.99</u>
TOTAL	389,685.70	4,397.91	25,733.73	368,349.88
DA HIGHWAY-TOWNWIDE				
Cash-Checking	15,072.03	50,000.00	20,667.20	44,404.83
Cash-Savings	151,337.06	4.39	50,000.00	101,341.45
Equipment Reserve	<u>444,860.11</u>	<u>17.27</u>	<u>0.00</u>	<u>444,877.38</u>
TOTAL	611,269.20	50,021.66	70,667.20	590,623.66
SF PITCAIRN FIRE PROTECTION				
	0.00	0.00	0.00	0.00
TA TRUST & AGENCY				
Cash-Checking	<u>5,940.52</u>	<u>18,299.55</u>	<u>17,827.43</u>	<u>6,412.64</u>
TOTAL	5,940.52	18,299.55	17,827.43	6,412.64
TOTAL ALL FUNDS	1,006,895.42	72,719.12	114,228.36	965,386.18

- Handed out Fiscal Stress Report from Comptroller's office 0% for us
- Handed out Budget Bulletin from Gov. Cuomo
- Handed out 2021 Proposed Tentative Budget for review then will set date for Budget workshop
- Budget Workshop set for Tuesday October 20th at 6:00pm
- Discussed buying a new tandem truck next year and sell the 2015 single axle. Superintendent McIntosh discussed keeping the 2015 single axle for a spare plow truck
- Viking quote for plow for a new truck \$80,268.70
- Supervisor Frank and Superintendent McIntosh will meet with an International truck rep for quote for a new tandem truck on Thursday

7) Highway Superintendent McIntosh report

- Final inspection for the reclaimed MacQueen pit came back
- Finished shoulders on the Kansas, Backus and Edwards Rd
- Discussed getting Kevin Martin to clear cut the trees at the East Pitcairn Sand pit for \$2,500
- Councilwoman Hall inquired about the report from Judge Bearor on how many towns in St. Law Co have Court Clerks. Only 2 towns in the County do not have Court Clerks. Supervisor Frank reminded her that the board decided last month not to get a Court Clerk, he also would like to know how many towns have 2 Justices.

- Deputy Supervisor Jenack informed the board she has been in contact with Thomas Haynes from DANC concerning creating a water district for the Town of Pitcairn. Mr. Haynes is willing to come to a town meeting to provide information about creating a water district and to answer questions on the process, grants, etc. The Town of Diana will be making improvements to their water system and needs an answer from the Town of Pitcairn if we would be willing to create a district for the people in our town that are having the issues with the salt problem.
- A meeting is scheduled for Tuesday, October 27th at 6:00pm at the Town Hall.

8) **RESOLUTION #35/20 AUDIT OF BILLS** Councilman Evans made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, that the bills on abstract #10/20 be paid in the following amounts:

GENERAL FUND	NUMBERS 117 THROUGH 129	\$ 2,244.43
HIGHWAY FUND	NUMBERS 74 THROUGH 87	\$132,454.98
	TOTAL CLAIMS	\$134,699.41

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	ABSENT
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

9) **RESOLUTION #36/20 BUDGETARY TRANSFER** Councilman Evans made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED, that the Supervisor is and hereby authorized to make the following budgetary transfer:

\$70,000

**From General Fund Savings
To Highway Fund Checking**

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	ABSENT
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

10) Supervisor Frank opened the floor for public comments

- Councilwoman Hall inquired about the condition of the cemeteries after Arborcare finished with their project. Budget Officer Ryan said all was good with their clean up and they have been paid
- Deputy Supervisor Jenack informed Councilman Evans that the Recreation Committee was meeting again and asked him if he was still interested in being on the committee. He replied that he was still interested. Meeting is planned for tomorrow at 7:00.
- Superintendent McIntosh informed the board he is waiting for a bill from the County for finishing the shoulders on the town roads. He's hoping to get the bill tomorrow

11) Councilman Evans made the motion, seconded by Councilwoman Hall to adjourn the meeting. All in favor. Meeting adjourned at 7:23pm.

Rebecca J. Moore
Rebecca J. Moore, Clerk