

REGULAR MEETING, TOWN OF PITCAIRN, NOVEMBER 12, 2024

A regular meeting was held on November 12, 2024, at the Pitcairn Town Hall, with the following people present:

PRESENT: COUNCILMAN PAUL JACKSON  
COUNCILMAN DAVID SULLIVAN  
COUNCILWOMAN ANN HALL  
COUNCILWOMAN DORA MCINTOSH  
DEPUTY SUPERVISOR ALICIA MERA

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT

VISITORS: JIM OSTROWSKI, BILLIE MANCHESTER, JANE ROSE

ABSENT: LARRY ATKINSON, CODE ENFORCER; ALLISON HOUGHTON, SUPERVISOR

- 1.) Deputy Supervisor Mera called the meeting to order at 6:30pm.
- 2.) The Pledge of Allegiance was said
- 3.) Mera opened the floor to public comments:

**Public comments:**

- Jim Ostrowski from Allegiance Trucks took the floor to give the Board an update on the situation with the new truck they ordered. The delay with the truck was due to the Clean Truck Motor Act that took place this year. He will send a quote over with the new price due to the motor changes for the truck that should arrive by mid 2025.
- Food pantry- Jane Rose updated the Board of their success with fresh produce Fridays. With the holiday coming up they are expected to give out many meals for Thanksgiving. They were able to be put in the budget through Lewis County to help them with funds every year.

**\*\* Jim left at 6:48pm\*\***

**4.) Clerk's Report:**

2 building permits	135.04
5 conservation licenses	13.79
10 dog licenses	106.00
10 certified death copies	100.00

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Local shares remitted:	354.83
Total non-local revenues:	248.21
Total S,C & L revenues:	603.04

5.) Supervisor's Report:

- Deputy Mera went over the report with the board and answered any questions they had.

	BALANCE	INCREASES	DECREASES	BALANCE
	09/30/224			10/31/2024
<b>A GENERAL FUND – TOWNWIDE</b>				
CASH – CHECKING	49,445.46	32,083.12	33,376.85	48,151.73
CASH – SAVINGS	143,741.80	534.39	18,000.00	126,276.19
PETTY CASH	100.00	0.00	0.00	100.00
BUILDING RESERVE	124,305.36	495.99	0.00	124,801.35
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TOTAL:	317,592.62	33,113.50	51,376.85	299,329.27
<b>DA HIGHWAY – TOWNWIDE</b>				
CASH – CHECKING	75,486.66	40,000.00	103,530.64	11,956.02
CASH – SAVINGS	266,396.83	975.92	40,000.00	227,372.75
EQUIPMENT RESERVE	686,398.61	2,738.72	0.00	689,137.33
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TOTAL:	1,028,282.10	43,714.64	143,530.64	928,466.10
<b>SF FIRE PROTECTION</b>				
CASH – CHECKING	-22,617.00	0.00	0.00	-22,617.00
CASH – SAVINGS	5,716.30	47.82	0.00	5,764.12
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TOTAL	-16,900.70	47.82	0.00	-16,852.88
<b>TA TRUSTY &amp; AGENCY</b>				
CASH – CHECKING	1,421.21	29,385.50	29,540.82	1,265.89
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TOTAL:	1,421.21	29,385.50	29,540.82	1,265.89
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TOTAL ALL FUNDS:	1,330,395.23	106,261.46	224,448.31	1,212,208.38

6.) Highway News:

- Superintendent McIntosh ordered the new culvert pipes- estimate \$3,748.60
- Needs new tires for the ford – estimate \$1,395.00
- The bill from Barrett from the paving will be in next months bills.
- Guys from FEMA will be coming up. Jerry and Chelsea will have a meeting virtually on Dec. 4<sup>th</sup>

7.) **RESOLUTION #53/24 PURCHASE CULVERT PIPES** Councilwoman Hall made the motion, seconded by Councilman Sullivan to accept the following resolution: RESOLVED; giving Jerry permission to purchase culvert pipes for the highway department in the amount of \$3, 748.60

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN SULLIVAN	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	DEPUTY SUPERVISOR MERA	YES

8.) New/Unfinished Business:

- The board looked over the quotes from cardiac life for the AED unit, Paul will ask the fire department and see where they got theirs or if they have one that hasn't expired.

9.) **RESOLUTION #54/24 STANDARD WORKDAY RESOLUTION FOR TOWN CLERK**

Councilwoman McIntosh made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; that the three-month work schedule recorded by Town Clerk Chelsea Thomas was found to be correct.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN SULLIVAN	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	DEPUTY SUPERVISOR MERA	YES

10.) **RESOLUTION #55/24 ACCEPT MINUTES** Councilman Sullivan made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; that the minutes from the October Regular meeting and Budget workshop were found to be correct.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN SULLIVAN	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	DEPUTY SUPERVISOR MERA	YES

11.) **RESOLUTION #56/24 AUDIT BILLS** Councilman Jackson made the motion, seconded by Councilman Sullivan to accept the following resolution: RESOLVED; that the bills on Abstract #11/24 be paid in the following amount:

GENERAL FUND	NUMBERS 145 THROUGH 159	4,810.46
HIGHWAY FUND	NUMBERS 102 THROUGH 116	97,143.63
TRUST & AGENCY	NUMBERS 9 THROUGH 9	180.00

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TOTAL ALL FUNDS:		102,134.09
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Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN SULLIVAN	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	DEPUTY SUPERVISOR MERA	YES

Councilwoman Hall made the motion, seconded by Councilman Jackson to adjourn the meeting. All in favor. Meeting adjourned at 7:30pm.

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Chelsea L. Thomas