

REGULAR MEETING, TOWN OF PITCAIRN NOVEMBER 9, 2022

A regular meeting was held on November 9, 2022, at the Pitcairn Town Hall, with the following people present:

PRESENT: SUPERVISOR CLYDE FRANK JR.  
COUNCILMAN LAWRENCE EVANS  
COUNCILMAN PAUL JACKSON  
COUNCILWOMAN ANN HALL

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; LARRY ATKINSON, CODE ENFORCEMENT OFFICER; LELAND RYAN, BUDGET OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR

VISITORS: BARBARA FRANK, KEVIN FEUKA, CHARLES PRIOR

ABSENT: COUNCILWOMAN DORA MCINTOSH

- 1.) Supervisor Frank called the meeting to order at 6:31pm.
- 2.) The Pledge of Allegiance was said
- 3.) Supervisor Frank opened the floor to public comments

**Public Comments:**

- Kevin Feuka from the Development Authority took the floor to let the Board know where the progress stands with the grant.
- The Town needs to renew their sams.gov registration by the deadline.
- Charles Prior from EDR took the floor as well to show us the maps as to where the project will take place. DOT has been supplying residents with bottled water. He estimated approximately 4800 linear feet of pipe (just under a mile). The project will start at mill street and go to the intersection of 812/rt3 and then up Highway 812.

**\*\*\*JESSICA JENACK ENTERED AT 6:31PM\*\*\***

- The Board asked any questions they may have had and agreed to his plans.

**\*\*\*KEVIN FEUKA & CHARLES PRIOR LEFT AT 6:44PM\*\*\***

4.) **CODE ENFORCEMENT REPORT:**

- Larry has handed out new building permits to a few people
- Sent out a couple compliance sheets.
- He traveled to Canton one day for training

5.) **CLERK'S REPORT:**

2 conservation licenses	4.54
<u>10 dog licenses</u>	<u>118.00</u>
TOTAL LOCAL SHARES REMITTED:	122.54
TOTAL NON-LOCAL REVENUES:	96.46
TOTAL STATE, COUNTY, & LOCAL REVENUES	216.00

6.) **RESOLUTION #52/22 TOWN OF PITCAIRN DOG CENSUS** Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; to grant the dog control officer permission to conduct a dog census for the Town of Pitcairn.

Roll call vote:	COUNCILMAN PAUL JACKSON	YES
	COUNCILMAN LAWRENCE EVANS	YES
	COUNCILWOMAN ANN HALL	YES
	COUNCILWOMAN DORA MCINTOSH	ABSENT
	SUPERVISOR CLYDE FRANK JR.	YES

7.) **Highway News:**

- Jerry received a call about extended warranty on the #9 truck
- Ordered 11 new railroad crossing signs per the law.
- Looking into selling the old truck through auction.

8.) **SUPERVISOR'S REPORT:**

- Will hand out the report as soon as he can now that the computer is fixed.
- Received the sales tax check for \$76,594.68

	BALANCE	INCREASES	DECREASES	BALANCE
	09/30/2022			10/31/2022
A GENERAL FUND – TOWNWIDE				
CASH – CHECKING	115,535.73	3,350.86	10,445.63	108,440.96
CASH – SAVINGS	121,929.67	0.00	0.00	121,929.67
PETTY CASH	100.00	0.00	0.00	100.00
BUILDING RESERVE	<u>98,697.19</u>	<u>0.00</u>	<u>0.00</u>	<u>98,697.19</u>
TOTAL	336,262.59	3,350.86	10,445.63	329,167.82

DA HIGHWAY FUND – TOWNWIDE

CASH – CHECKING	115,756.26	0.00	42,393.41	73,362.85
CASH – SAVINGS	36,627.08	89.72	0.00	36,716.80
EQUIPMENT RESERVE	<u>447,796.45</u>	<u>1,096.77</u>	<u>0.00</u>	<u>448,893.22</u>
TOTAL	600,179.79	1,186.49	42,393.41	558,972.87

SF PITCAIRN FIRE PROTECTION

	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	0.00	0.00	0.00	0.00

TA TRUST & AGENCY

CASH – CHECKING	<u>5,812.07</u>	<u>15,491.85</u>	<u>16,434.51</u>	<u>4,869.41</u>
TOTAL	5,812.07	15,491.85	16,434.51	4,869.41

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TOTAL ALL FUNDS	942,254.45	20,029.20	69,273.55	893,010.10
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9.) **RESOLUTION #53/22 ACCEPTANCE OF MINUTES** Councilwoman Hall made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; the following minutes from October 2022 meeting were found to be correct.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	ABSENT
	SUPERVISOR FRANK	YES

**Councilman Jackson made the motion, seconded by Councilman Evans to go into Personnel Executive session at 7:37pm.**

**Councilman Evans made the motion, seconded by Councilman Paul to reenter into regular meeting at 7:43pm.**

10.) **RESOLUTION #54/22 ACCEPTANCE OF TEAMSTERS CONTRACT** Councilwoman Hall made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; that the following contract is accepted as agreed upon.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	ABSENT
	SUPERVISOR CLYDE FRANK JR.	YES

11.) **RESOLUTION#55/22 AUDIT OF BILLS** Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the bills on Abstract #11/22 be paid in the following amounts.

<b>GENERAL FUND</b>	<b>NUMBERS 167 THROUGH 181</b>	<b>15,166.02</b>
<b>HIGHWAY FUND</b>	<b>NUMBERS 109 THROUGH 116</b>	<b>10,496.72</b>

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<b>TOTAL ALL CLAIMS</b>		<b>25,662.74</b>
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Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	ABSENT
	SUPERVISOR CLYDE FRANK JR.	YES

Councilman Evans made the motion, seconded by Councilwoman Hall to adjourn the meeting. All in favor. Meeting adjourned at 8:07pm.