

REGULAR MEETING, TOWN OF PITCAIRN, NOVEMBER 10, 2020

A Regular Meeting was held immediately following the Public hearing with the same people present.

- 1) **RESOLUTION #38/20 ACCEPTANCE OF 2021 PRELIMINARY BUDGET AS FINAL BUDGET**  
Councilwoman McIntosh made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED, that the 2021 Preliminary Budget be accepted as the Final Budget.

|                                  |     |
|----------------------------------|-----|
| Roll call vote: COUNCILMAN EVANS | YES |
| COUNCILMAN JACKSON               | YES |
| COUNCILWOMAN MCINTOSH            | YES |
| COUNCILWOMAN HALL                | YES |
| SUPERVISOR FRANK                 | YES |

- 2) Code Enforcement Larry Atkinson reported:

- 6 Building Permits issued in October
- 2 Double wides have been delivered and are now in place
- Property on the Streeter Road is getting remodeled
- Portaferry Lake a storage unit (Garage)
- Putting a temporary cement factory on Steve Thesier property
- Some permits still outstanding
- Councilman Jackson asked if Reznick's would be removing old trailer. Larry said yet, eventually

- 3) **RESOLUTION #39/20 ACCEPTANCE OF MINUTES** Councilman Evans made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED, that the minutes from the Regular Meeting, October 13, Budget Workshop, October 20, and Informational Meeting with DANC (water district) October 27<sup>th</sup> were found to be correct.

|                                  |     |
|----------------------------------|-----|
| Roll call vote: COUNCILMAN EVANS | YES |
| COUNCILMAN JACKSON               | YES |
| COUNCILWOMAN MCINTOSH            | YES |
| COUNCILWOMAN HALL                | YES |
| SUPERVISOR FRANK                 | YES |

- 4) Clerk Moore read the Clerk's Report:

|  |        |
|--|--------|
| 6 Building Permits                         | 263.80 |
| 7 Conservation Licenses                    | 19.28  |
| 21 Dog Licenses                            | 228.00 |
| TOTAL LOCAL SHARES REMITTED TO SUPERVISOR: | 511.08 |
| Amount paid to NYS Ag & Markets (APCP)     | 27.00  |
| Amount paid to NYS DEC (DECALS)            | 316.72 |
| TOTAL NON LOCAL REVENUES:                  | 343.72 |
| TOTAL, STATE, COUNTY & LOCAL REVENUES:     | 854.80 |

- 5) Clerk Moore read resignation letter from Deputy Supervisor Jessica Jenack.

- 6) **RESOLUTION #40/20 ACCEPTANCE OF RESIGNATION LETTER FROM DEPUTY SUPERVISOR JESSICA JENACK** Councilman Jackson made the motion, seconded by

Councilman Evans to accept the following resolution: RESOLVED, that the resignation letter from Deputy Supervisor Jessica Jenack be accepted affective October 23, 2020.

Roll call vote: COUNCILMAN EVANS YES  
 COUNCILMAN JACKSON YES  
 COUNCILWOMAN MCINTOSH YES  
 COUNCILWOMAN HALL YES  
 SUPERVISOR FRANK YES

7) Supervisor Frank handed out Supervisor's Report and Reconciled Bank Statements  
 SUPERVISOR'S REPORT:

|                                    | Balance<br>09/30/2020 | Increases         | Decreases         | Balance<br>10/31/2020 |
|------------------------------------|-----------------------|-------------------|-------------------|-----------------------|
| <b>A GENERAL FUND-TOWNWIDE</b>     |                       |                   |                   |                       |
| Cash-Checking                      | 75,276.60             | 3,226.74          | 12,219.24         | 66,284.10             |
| Cash-Saving                        | 224,904.29            | 12.97             | 70,000.00         | 154,917.26            |
| Petty Cash                         | 100.00                | 0.00              | 0.00              | 100.00                |
| Building Reserve                   | <u>68,068.99</u>      | <u>4.95</u>       | <u>0.00</u>       | <u>68,073.94</u>      |
| <b>TOTAL</b>                       | <b>368,349.88</b>     | <b>3,244.65</b>   | <b>82,219.24</b>  | <b>289,375.30</b>     |
| <b>DA HIGHWAY-TOWNWIDE</b>         |                       |                   |                   |                       |
| Cash-Checking                      | 44,404.83             | 160,000.00        | 139,191.47        | 65,213.36             |
| Cash-Savings                       | 101,341.45            | 2.99              | 90,000.00         | 11,344.44             |
| Equipment Reserve                  | <u>444,877.38</u>     | <u>32.22</u>      | <u>0.00</u>       | <u>444,909.60</u>     |
| <b>TOTAL</b>                       | <b>590,623.66</b>     | <b>160,035.21</b> | <b>229,191.47</b> | <b>521,467.40</b>     |
| <b>SF PITCAIRN FIRE PROTECTION</b> |                       |                   |                   |                       |
|                                    | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>           |
| <b>TOTAL</b>                       | <b>0.00</b>           | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>           |
| <b>TA TRUST &amp; AGENCY</b>       |                       |                   |                   |                       |
| Cash-Checking                      | <u>6,412.64</u>       | <u>14,649.60</u>  | <u>17,277.04</u>  | <u>3,785.20</u>       |
| <b>TOTAL</b>                       | <b>6,412.64</b>       | <b>14,649.60</b>  | <b>17,277.04</b>  | <b>3,785.20</b>       |
| <b>TOTAL ALL FUNDS</b>             | <b>965,386.18</b>     | <b>177,929.47</b> | <b>328,687.75</b> | <b>814,627.90</b>     |

- A Summary of Actions from Canton District Office from March 2, 2016 concerning salt contamination issues in the town
- Sales Tax Information was handed out. Sales tax was up the fourth quarter! \$68,328.78
- Interest is very low on savings account right now
- Supervisor Frank asked that the meeting for December be changed from the 8<sup>th</sup> to the 15<sup>th</sup> due to him having surgery. All agreed.
- Budget Officer had a revised Tax Levy Calculations report

8) **RESOLUTION #41/20 AUTHORIZING PURCHASE OF NEW TRUCK** Supervisor Frank made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED, that the Supervisor is and hereby authorized to purchase 2021 International HV-513 6x4 Chassis from Stadium International Trucks for \$123,425.00.

Roll call vote: COUNCILMAN EVANS YES  
 COUNCILMAN JACKSON YES

|                       |     |
|-----------------------|-----|
| COUNCILWOMAN MCINTOSH | YES |
| COUNCILWOMAN HALL     | YES |
| SUPERVISOR FRANK      | YES |

9) Highway news

- Superintendent McIntosh turned in all the paperwork for CHIPS
- Registered the men online with the Federal Motor Carrier Clearinghouse. BOCES is our Clearinghouse Administrator for drug & alcohol testing.
- Blair Supply had cashed a check from the town but was somehow not deducted from our account. Superintendent McIntosh followed through and got it straightened out.
- Discussed clear cutting sand pit in East Pitcairn

10) **RESOLUTION #41/20 AUTHORIZING KEVIN MARTIN TO CLEAR CUT EAST PITCAIRN SAND**

**PIT** Councilwoman McIntosh made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED, that Kevin Martin be authorized to clear cut the East Pitcairn Cemetery and he will pay the town \$2,500 for the logs.

|                                  |     |
|----------------------------------|-----|
| Roll call vote: COUNCILMAN EVANS | YES |
| COUNCILMAN JACKSON               | YES |
| COUNCILWOMAN MCINTOSH            | YES |
| COUNCILWOMAN HALL                | YES |
| SUPERVISOR FRANK                 | YES |

11) Supervisor Frank opened the floor for public comments

- Leland Ryan reported that the Ambulance Squad and Fire Department have not had any financial reports because of COVID.

12) **RESOLUTION #42/20 AUDIT OF BILLS** Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, that the bills be paid on Abstract #11/20 in the following amounts:

|                     |                               |                    |
|---------------------|-------------------------------|--------------------|
| <b>GENERAL FUND</b> | <b>NUMBER 130 THROUGH 147</b> | <b>\$6,405.99</b>  |
| <b>HIGHWAY FUND</b> | <b>NUMBER 88 THROUGH 96</b>   | <b>\$14,277.34</b> |
|                     | <b>TOTAL CLAIMS</b>           | <b>\$20,683.33</b> |

|                                  |     |
|----------------------------------|-----|
| Roll call vote: COUNCILMAN EVANS | YES |
| COUNCILMAN JACKSON               | YES |
| COUNCILWOMAN MCINTOSH            | YES |
| COUNCILWOMAN HALL                | YES |
| SUPERVISOR FRANK                 | YES |

13) Councilman Evans made the motion, seconded by Councilman Jackson to adjourn the meeting. All in favor. Meeting adjourned 7:24pm.

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Rebecca J. Moore, Clerk