

REGULAR MEETING, TOWN OF PITCAIRN, MAY 9, 2023

A Regular Meeting was held on May 9, 2023, at the Pitcairn Town Hall, with the following people present:

PRESENT: COUNCILMAN PAUL JACKSON
COUNCILMAN LARRY EVANS
COUNCILWOMAN ANN HALL
COUNCILWOMAN DORA MCINTOSH
SUPERVISOR CLYDE FRANK JR.

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; LELAND RYAN, BUDGET OFFICER; LARRY ATKINSON, CODE ENFORCEMENT OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR

VISITORS: BARBARA FRANK, CHARLES PRIOR (EDR), ABBY DOYLE (EDR), THOMAS HAYNES (DEVELOPMENTAL AUTHORITY)

- 1.) Supervisor Frank called the meeting to order at 6:30pm
- 2.) The Pledge of Allegiance was said
- 3.) Supervisor Frank opened the floor to public comments:
 - Charles Prior took the floor to discuss the updates with the water project. He handed out and presented the Board with a slideshow of the engineering and environmental reports. He provided a map of the areas contaminated with salt and where the water main will go. There is about 4600 feet of watermain without including the addition of the Atkinson Road. This includes all the hookups to residents along the way. Each resident would have their own meter. The slideshow included the breakdown cost of the project.
 - The report is being finalized and will need a decision from the Town on the next steps. There is a high chance the Town could receive Grants to help with the cost along the way. NEXT STEPS INCLUDE: setting up a meeting with the DOT to present the report and come up with a final estimate. Recommended to hold a public meeting to inform the residents involved to get their input and make them aware.

****Ann Hall entered at 6:49pm****

- Leland Ryan requested that the Town make a resolution to appoint Jason Thomas as cemetery sexton for the year 2023.
- 4.) **RESOLUTION #28/23 APPOINT CEMETERY SEXTON** Councilwoman Hall made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the Town of Pitcairn appoints Jason Thomas to be the Cemetery Sexton.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	YES

5.) **Code Enforcement:**

- Larry inspected a couple of different places. He met with a public health representative and went to a few different places as well.
- He also met with the owner of the Fullerville Rd land who wants to do a subdivision.
- A few people came to him to get permits. The Town Clerk also handed a few as well.
- DEC called to see if a property still had fuel tanks.

6.) **Highway News:**

- There was \$242,578.18 chips money. After doing the Pinner Road and the Garrison Road there will be \$66,587.18 left over. He is still deciding and may be looking at another road to do.

7.) **Supervisor's Report:**

- Supervisor Frank updated the Board on COVID money. The COVID money cannot be used to pay the M & M heating bill so they put that money back into the COVID account and charged to building maintenance instead.
- Supervisor Frank will make a check out to the Town of Diana for the food pantry under the COVID money as non-profit. He will double check with Supervisor Zach Smith about the invoice before paying.
- Little League is still waiting for the money to be transferred to them from the previous committee.
- The Town is looking to put a scanner in the Town Hall for depositing checks to save on mileage due to the bank leaving town. We will be able to deposit checks only and will still need to deliver cash to the bank.

8.) **RESOLUTION #29/23 CHECK SCANNER IN TOWN HALL** Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the Town of Pitcairn place a scanner in the Town Hall to make deposits for the Town more accessible.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	YES

9.) **Unfinished Business:**

- Councilman Jackson has the gift cards from the local businesses. The days to meet and pick them up will be June 5th & 7th and June 12th & 14th

10.) **RESOLUTION #30/23 ACCEPTANCE OF MINUTES** Councilman Hall made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the minutes from the April meeting were found to be correct.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	YES

11.) **RESOLUTION #31/23 AUDIT BILLS** Councilwoman Hall made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the bills on Abstract #5/23 be paid in the following amount:

GENERAL FUND	NUMBERS 74 THROUGH 94	\$4,911.96
HIGHWAY FUND	NUMBERS 167 THROUGH 174	<u>\$6,479.62</u>
TOTAL ALL CLAIMS		\$11,391.58

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	YES

Councilman Jackson made the motion, seconded by Councilman Evans to adjourn the meeting. All in favor. Meeting adjourned at 7:52pm.

Chelsea L. Thomas