

REGULAR MEETING, TOWN OF PITCAIRN, JUNE 8, 2022

A regular meeting was held on June 8, 2022, at the Pitcairn Town Hall, with the following people present:

PRESENT:       SUPERVISOR CLYDE FRANK JR.  
                  COUNCILMAN LAWRENCE EVANS  
                  COUNCILMAN PAUL JACKSON  
                  COUNCILWOMAN ANN HALL  
                  COUNCILWOMAN DORA MCINTOSH

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; LARRY ATKINSON, CODE ENFORCEMENT OFFICER; LELAND RYAN, BUDGET OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; RICK BEAROR, JUSTICE

VISITORS: BARBARA FRANK

- 1.) Supervisor Frank called the meeting to order at 6:28pm
- 2.) The Pledge of Allegiance was said
- 3.) Supervisor Frank opened the floor to public comments:
  - Leland said the budget and mentioned that we were going to come up short with adding a third employee for the highway department. The rest of the budget doesn't look too bad though.
- 4.) **Code Enforcement Report:**
  - \*Rick Bearor entered at 6:31pm
  - He will let a resident know about her 30-day notice to clean the junk around her yard. July 20<sup>th</sup> is her final day, or she will be fined.
  - There was a land dispute up in Jayville
  - Larry delivered new permits out
- 5.) **Clerk's Report:**

5 Building Permits	584.52
<u>15 Dog Licenses</u>	<u>168.00</u>
TOTAL LOCAL SHARES REMITTED:	752.52
TOTAL NON-LOCAL REVENUES:	21.00
TOTAL STATE, COUNTY, & LOCAL REVENUES:	773.52

6.) **RESOLUTION #30/22 ACCEPTANCE OF MINUTES** Councilwoman Hall made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, that the May 10, 2022, minutes were found to be correct with the adjustments discussed.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

7.) **Highway Department:**

- The truck with the light on is getting picked up to be fixed.
- There was a wash out on Fullerville Road due to the storm. Edwards came up to help fix it, it took two days.
- He still hasn't received the thumb drive of the conditions of the road before the line work was started.
- Cadyn LaPlatney starts work on Monday; Christopher Graham started a couple weeks prior.
- The excavator we leased was damaged by a tree while working. It was sent to Syracuse for repairs and sent to the insurance company. Pictures of damage will be sent to us.

8.) **RESOLUTION #31/22 HIGHWAY AGREEMENT** Councilwoman Hall made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; to spend highway funds for the repairs needed on Greenwood Road, Graham Road, and East side of Pinner Road.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

9.) **RESOLUTION #32/22 ACCEPTANCE OF THE SALT BID** Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the Town of Pitcairn lock in the price for 130 tons.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

10.) **RESOLUTION #33/22 EXCEPTION TO USE COLD PAVE** Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the Town of Pitcairn make the exception to use cold pave on the Greenwood Road and Graham Road.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

11.) Supervisor Frank handed out the Supervisor's report and reconciled bank statements.

SUPERVISOR'S REPORT:

	BALANCE 04/30/2022	INCREASES	DECREASES	BALANCE 05/31/2022
A GENERAL FUND – TOWNWIDE				
CASH – CHECKING	30,041.43	62,414.03	15,673.49	76,781.97
CASH – SAVINGS	370,141.67	154.82	0.00	370,296.49
PETTY CASH	100.00	0.00	0.00	100.00
BUILDING RESERVE	98,147.93	41.07	0.00	98,189.00
TOTAL	498,431.03	62,609.92	15,673.49	545,367.46
DA HIGHWAY – TOWNWIDE				
CASH – CHECKING	229,459.08	0.00	78,691.44	150,767.64
CASH – SAVINGS	36,423.25	15.22	0.00	36,438.47
EQUIPMENT RESERVE	445,304.47	186.24	0.00	445,490.71
TOTAL	711,186.80	201.46	78,691.44	632,696.82
SF PITCAIRN FIRE PROTECTION				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TA TRUST & AGENCY				
CASH – CHECKING	3,625.20	22,306.30	14,768.99	11,162.51
TOTAL	3,625.20	22,306.30	14,768.99	11,162.51
TOTAL ALL FUNDS	1,213,243.03	85,117.68	109,133.92	1,189,226.79

12.) **New/Unfinished Business:**

- CST Group out of Malone, NY reached out and gave a free consultation if we were looking for Tech support. Clerk Thomas printed out all the information for the Board Member to read through and think about.
- The Pandemic Plan proposed at last meeting looks great.
- Councilman Jackson did some estimating for the Little League fields and thinks the Town should be able to use COVID money for the work that needs to be done.
- Supervisor Frank contacted the company who put the original door in the back of the building and had them put a handle on it.

13.) **RESOLUTION #34/22 PANDEMIC PLAN** Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the plan made up be set in motion and followed when a pandemic breaks out.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

14.) **RESOLUTION #35/22 AUDIT OF BILLS** Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the bills on Abstract #6/22 be paid in the following amounts.

<b>GENERAL FUND</b>	<b>NUMBERS 85 THROUGH 102</b>	<b>\$3,720.32</b>
<b>HIGHWAY FUND</b>	<b>NUMBERS 45 THROUGH 52</b>	<b>\$17,196.17</b>
<b>TOTAL ALL CLAIMS</b>		<b>\$20,916.49</b>

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

Councilwoman McIntosh made the motion, seconded by Councilman Evans to adjourn the meeting. All in favor. Meeting adjourned at 7:35pm.