

REGULAR MEETING, TOWN OF PITCAIRN, JULY 10, 2024

A regular meeting was held on July 10, 2024, at the Pitcairn Town Hall, with the following people present:

PRESENT: COUNCILMAN PAUL JACKSON
COUNCILWOMAN ANN HALL
COUNCILWOMAN DORA MCINTOSH
SUPERVISOR ALLISON HOUGHTON

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; ALICIA MERA, BUDGET OFFICER/DEPUTY SUPERVISOR; LARRY ATKINSON, CODE ENFORCEMENT OFFICER

VISITORS: LELAND RYAN, WILLIAM MUNGER, MICHELLE MUNGER, BILLIE MANCHESTER

ABSENT: COUNCILMAN DAVID SULLIVAN

- 1.) Supervisor Houghton called the meeting to order at 6:30pm.
- 2.) The Pledge of Allegiance was said.
- 3.) Supervisor Houghton opened the floor to public comments.

Public Comments:

- William and Michelle Munger approached the Board regarding Local Law #1 or 2011 pertaining to the Dog License Law. They expressed their concerns and requested some changes be made to the law or at least consider rewording the Law. The Board disagreed with their request but reassured them their concerns were understood and appreciated them bringing the matter to their attention.

4.) **Code Enforcer's Report:**

- Larry issued 9 permits this month. There are many new projects and homes being started this year.
- He received a letter and check in the mail from a company to give him any information on a property that he could. He didn't think he should accept money from them since he is paid by the Town. He will respond with a letter of his findings and let them know he doesn't charge for his services.

5.) **Clerk's Report:**

9 building permits	248.00
5 conservation licenses	10.50
19 dog licenses	202.00
1 marriage license	17.50
1 dog late fee	25.00
<u>1 certified marriage copy</u>	<u>10.00</u>
Total Local Shares Remitted:	513.00

Total non-local revenues: 225.00
 Total State, County, & Local Revenues: 738.00

6.) **Highway Report:**

- Superintendent McIntosh updated the Board on the progress of the Edwards Road. They put three (3) pipes in, and the paving will be starting on Monday weather permitting. They are doing the cold pave with surface treatment being done in a couple weeks after. The shoulders will be done by Winter.
- He hired a third employee that will start in August.

7.) **Supervisor's Report:**

	BALANCE 05/31/2024	INCREASES	DECREASES	BALANCE 06/30/2024
A GENERAL FUND – TOWNWIDE				
CASH – CHECKING	60,902.59	17,336.13	70,310.61	7,928.11
CASH – SAVINGS	65,149.52	55,399.98	0.00	120,549.50
PETTY CASH	100.00	0.00	0.00	100.00
BUILDING RESERVE	122,191.32	523.87	0.00	122,715.19
TOTAL:	248,343.43	73,259.98	70,310.61	251,292.80
DA HIGHWAY FUND – TOWNWIDE				
CASH – CHECKING	18,627.24	7,450.93	19,817.31	6,260.86
CASH – SAVINGS	615,550.47	2,619.95	7,450.93	610,719.49
EQUIP. RESERVE	674,724.86	2,892.80	0.00	677,617.66
TOTAL:	1,308,902.57	12,963.68	27,268.24	1,294,598.01
SF PITCAIRN FIRE & PROTECTION				
CASH – CHECKING	10,000.00	0.00	10,000.00	0.00
CASH – SAVINGS	5,643.58	24.20	0.00	5,667.78
TOTAL:	15,643.58	24.20	10,000.00	5,667.78
TA TRUST & AGENCY				
CASH – CHECKING	1,419.90	23,059.71	22,779.85	1,699.76
TOTAL:	1,419.90	23,059.71	22,779.85	1,699.76
TOTAL ALL FUNDS:	1,574,309.48	109,307.57	130,358.70	1,553,258.35

8.) **New & Unfinished Business:**

- Supervisor Houghton spoke with the President of the Harrisville Rescue Squad to inquire about setting up a meeting soon. They will notify her of the details.
- Supervisor Smith, Town of Diana, has informed us that the Town of Diana would like to donate the bleachers at the playground in Town to Chapman Park for Little League.

9.) **RESOLUTION #36/24 ACCEPTANCE OF MINUTES** Councilwoman Hall made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; that the following minutes from the June 2024 meeting were found to be correct.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN SULLIVAN	ABSENT
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	SUPERVISOR HOUGHTON	YES

10.) **RESOLUTION#37/24 AUDIT BILLS** Councilwoman McIntosh made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; that the bill on Abstract #7/24 be paid in the following amounts:

GENERAL FUND	NUMBERS 75 THROUGH 91	\$ 4,644.51
HIGHWAY FUND	NUMBERS 50 THROUGH 60	\$ 12,891.30
TRUST & AGENCY	NUMBERS 5 THROUGH 5	\$ 122.00
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TOTAL ALL CLAIMS:		\$17,657.81

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN SULLIVAN	ABSENT
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	SUPERVISOR HOUGHTON	YES

Supervisor Houghton made the motion, seconded by Councilman Jackson to adjourn the meeting. All in favor. The meeting was adjourned at 7:07pm.

Chelsea L. Thomas