

REGULAR MEETING, TOWN OF PITCAIRN, JULY 12, 2022

A regular meeting was held on July 12, 2022, at the Pitcairn Town Hall, with the following people present:

PRESENT: SUPERVISOR CLYDE FRANK JR.
COUCNILMAN PAUL JACKSON
COUNCILMAN LAWRENCE EVANS
COUNCILWOMAN DORA MCINTOSH
COUNCILWOMAN ANN HALL

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; LARRY ATKISON, CODE ENFORCEMENT OFFICER; LELAND RYAN, BUDGET OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT

VISITORS: JANE ROSE, VERNON ROSE, MARCEL CIASCAI, ERIN GRATCH, CODY FRERICHS

- 1.) Supervisor Frank called the meeting to order at 6:30pm
- 2.) The Pledge of Allegiance was said
- 3.) Supervisor Frank opened the floor to public comments

Public Comments:

- The people who run the Harrisville Food Pantry would like to ask the Town of Pitcairn to help cover the costs of their new building. The new building would be attached to the storage building on the South Creek Road in the Town of Diana. It's a much bigger space and would help accommodate more customers. They have been increasing in numbers every month. Clerk Thomas will post their schedule up on the town's website for the public. They will be getting a second quote to see what the cost would be and let the Board members know before next board meeting.
****Vernon and Jane Rose left at 6:52PM****
- A member from the Little League Committee came up with the estimates for the repairs discussed: all four dugouts, ceiling in the concession stand, and door. Quote was through Adirondack, and they will deliver materials. With all labor being done for free by the committee the board agreed.
****Cody Frerichs left at 7:01PM****
- Marcel Ciascai from the Rally Races asked the Board for the approval to have the Races again this year. They will be August 19 & 20, on the following Roads: Fullerville, Stone, Goose Pond, and Jayville. He will return in two weeks with the

schedule and bigger signs. He is also willing to help the local food pantry by asking the sponsors, spectators, and drivers to donate one can upon entry.

****Marcel left at 7:12PM****

- The Board received a resignation letter from Assessor Teresa LaParr. Erin Gratch has agreed to help out until we can get the position filled.

**** Erin Gratch left at 7:23PM****

4.) RESOLUTION 36/22 ACCEPTANCE TO MAKE IMPROVEMENTS AT THE CHAPMAN PARK

Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the Town of Pitcairn spend the money agreed upon to make the improvements at the Chapman Ball Park for the Little League.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

5.) RESOLUTION #37/22 THE TOWN BOARD OF THE TOWN OF PITCAIRN AUTHORIZING THE REASSESSMENT OF THE TOWN OF PITCAIRN

Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the Town Board authorizes the reassessment of the Town of Pitcairn.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

6.) Supervisor Frank handed out the Supervisor’s Report and reconciled bank statements.

SUPERVISOR’S REPORT:

	BALANCE 05/31/2022	INCREASES	DECREASES	BALANCE 06/30/2022
A GENERAL FUND – TOWNWIDE				
CASH – CHECKING	76,781.97	6,790.57	18,472.09	65,100.45
CASH – SAVINGS	370,296.49	244.50	0.00	370,540.99
PETTY CASH	100.00	0.00	0.00	100.00
BUILDING RESERVE	98,189.00	64.83	0.00	98,253.83
TOTAL	545,367.46	7,099.90	18,472.09	533,995.27

DA HIGHWAY – TOWNWIDE

CASH – CHECKING	150,767.64	0.00	24,451.79	126,315.85
CASH – SAVINGS	36,438.47	24.06	0.00	36,462.53
EQUIPMENT RESERVE	445,490.71	294.14	0.00	445,784.85
TOTAL	632,696.82	318.20	24,451.79	608,563.23

SF PITCAIRN FIRE PROTECTION

	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

TA TRUST & AGENCY

CASH – CHECKING	11,162.51	19,580.70	23,734.89	7,008.32
TOTAL	11,162.51	19,580.70	23,734.89	7,008.32

TOTAL ALL FUNDS	1,189,226.79	26,998.80	66,658.77	1,149,566.82
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7.) Highway Department:

- They got the truck back, now the EGR valve went in the #9 truck
- The Pitcairn barn sign is all fixed
- The cable broke on the overhead door
- The Insurance Company will be coming this week to make their inspection. They will contact Jerry on the time/date.

8.) Code Enforcement Officer Report:

- Larry had 4 permits this month
- Compliance sheets are done
- He handed out a few permits as well as Clerk Thomas
- The Bait Shop is all set up and running
- A resident asked permission for a Repair Shop at his residency. The Board is giving the go ahead for Larry to write up an approval letter giving he follows all codes and regulations provided by Larry.

9.) RESOLUTION #38/22 ACCEPTANCE FOR REPAIR SHOP TO OPEN Councilwoman Hall made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that given the Resident follows all codes and regulations, the Town Board has no issues with him opening a Repair Shop at his Residency.

10.) Clerk's Report:

4 building permits	116.00
23 dog licenses	244.00
<u>14 death certified copies</u>	<u>140.00</u>
TOTAL LOCAL SHARES REMITTED:	500.00

TOTAL NON – LOCAL: 30.00
TOTAL STATE, COUNTY, & LOCAL REVENUE: 530.00

11.) **RESOLUTION #39/22 ACCEPTANCE OF MINUTES** Councilwoman McIntosh made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; that the minutes from the June 2022 Meeting were found to be correct.

Roll call vote:	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	SUPERVISOR FRANK	YES

12.) **RESOLUTION #40/22 AUDIT OF BILLS** Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the bills on Abstract #7/22 be paid in the following amounts.

GENERAL FUND	NUMBERS 103 THROUGH 124	\$21,291.45
HIGHWAY FUND	NUMBERS 53 THROUGH 65	\$49,491.10
TOTAL ALL CLAIMS		\$70,782.55

Councilwoman Hall made the motion, seconded by Councilman Jackson to adjourn the meeting. All in favor. Meeting adjourned at 8:20pm

Chelsea L. Thomas
Town Clerk