

REGULAR MEETING, TOWN OF PITCAIRN, FEBRUARY 19, 2020

A Regular Meeting was held at the Pitcairn Town Hall on February 19, 2020, with the following people present:

PRESENT: SUPERVISOR CLYDE FRANK, JR.  
COUNCILMAN LAWRENCE EVANS  
COUNCILMAN PAUL JACKSON  
COUNCILWOMAN DORA MCINTOSH  
COUNCILWOMAN ANN HALL

ABSENT: HIGHWAY SUPERINTENDENT JERRY MCINTOSH

OTHERS PRESENT: REBECCA MOORE, TOWN CLERK; LARRY ATKINSON, CODE ENFORCEMENT OFFICER; LELAND RYAN, BUDGET OFFICER; RICK BEAROR, JUSTICE; RUSTY TUTTLE, JUSTICE

VISITORS: BARBARA FRANK, JESSICA JENACK

- 1) Supervisor Frank called the meeting to order at 6:30pm.
- 2) Supervisor Frank opened the floor for public comments.
  - Leland Ryan will have statements from the Rescue Squad and Fire Department by next meeting.
- 3) **RESOLUTION #8/2020 AUDIT OF JUSTICES, TOWN CLERK AND TAX COLLECTOR BOOKS**  
Councilman Evans made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED, the records for the Justices, Town Clerk, and Tax Collector have been examined and have been found to be correct.  
Roll call vote: COUNCILMAN EVANS YES  
COUNCILMAN JACKSON YES  
COUNCILWOMAN MCINTOSH YES  
COUNCILWOMAN HALL YES  
SUPERVISOR FRANK YES
- 4) Justice Bearor handed out a schedule of classes for Court Clerk's that are required to learn all the updates that are needed. Neither one of our Justices have the time or desire to be their own Court Clerk, therefore, Justice Bearor is requesting the board think about allowing \$3,000 to hire a part time, for 3 hours a week Court Clerk. Justice Bearor also discussed the new Bail Reform Law and what a public safety risk it poses.  
Justice Tuttle was not sure how to proceed with dog cases that are outstanding in his court. Clerk Moore will print off all the Local Laws the town has concerning dogs and if his questions are not answered we will have to contact our attorney.  
Councilman Jackson discussed the new Discovery Law for First Responders and how the law will allow for your cell phone to be taken (if you've come upon an accident and take pictures) or if you verbally say anything at the scene you can be called as a witness.
- 5) Justices Bearor and Tuttle left the meeting at 6:58pm
- 6) Code Enforcement Atkinson reported:
  - 2 Building permits for January

- Contacted Jeff Hance concerning a Repair Shop but hasn't heard anything back
- Met with Councilman Jackson and Leland Ryan concerning Local Law Amendments
- Has handed out Compliance Sheets
- Annual Report needs to be done by computer.

7) **RESOLUTION #9/2020 ACCEPTANCE OF MINUTES** Councilwoman Hall made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED, that the January 14, 2020 minutes were found to be correct.

Roll call vote: COUNCILMAN EVANS	YES
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES

8) Clerk Moore read the Clerk's Report:

2 Building Permits	27.88
1 Conservation License	.28
12 Dog Licenses	119.00
1 Marriage License	17.50
2 Certified Marriage Copies	20.00
LOCAL SHARES REMITTED TO SUPERVISOR	184.66
TOTAL NON LOCAL REVENUES	40.22
TOTAL STATE COUNTY AND LOCAL REVENUES	224.88

9) Supervisor Frank handed out the Supervisor's report and reconciled bank statements  
SUPERVISOR'S REPORT:

	Balance 12/31/2019	Increases	Decreases	Balance 01/31/2020
<b>A GENERAL FUND-TOWNWIDE</b>				
Cash-Checking	90,452.62	1,571.90	17,338.02	74,686.50
Cash-Saving	178,847.66	229.78	0.00	179,077.44
Petty Cash	100.00	0.00	0.00	100.00
Building Reserve	<u>62,755.77</u>	<u>80.64</u>	<u>0.00</u>	<u>62,836.41</u>
TOTAL	332,156.05	1,882.32	17,338.02	316,700.35
<b>DA HIGHWAY-TOWNWIDE</b>				
Cash-Checking	167,623.75	0.00	15,694.37	151,929.38
Cash-Savings	70,200.65	90.20	0.00	70,290.85
Equipment Reserve	<u>223,721.80</u>	<u>287.45</u>	<u>0.00</u>	<u>224,009.25</u>
TOTAL	461,546.20	377.65	15,694.37	446,229.48
<b>SF FIRE PROTECTION</b>				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	0.00	0.00	0.00	0.00
<b>TA TRUST &amp; AGENCY</b>				
Cash-Checking	<u>5,737.88</u>	<u>17,322.80</u>	<u>18,657.46</u>	<u>4,403.22</u>
TOTAL	5,737.88	17,322.80	18,657.46	4,403.22
TOTAL ALL FUNDS	799,440.13	19,582.77	51,689.85	767,333.05

- Handed out Sales Tax Report 1<sup>st</sup> Quarter \$57,584.36
- Discussed Justice salaries (\$21,000) Amount they take in (\$5,800)
- Will have to have Public Hearing before the next meeting for the Fire and Ambulance Contracts

10) **RESOLUTION #10/2020 INCREASE THE BUDGET, ACCOUNT A1940.4** Councilwoman McIntosh made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED, that the Supervisor is and hereby authorized to increase the 2020 Budget, account A1940.4 \$10,061.00 to pay for land purchased from David Briggs.

Roll call vote: COUNCILMAN EVANS	YES
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES

11) **RESOLUTION #11/2020 AMENDING A SECTION OF RESOLUTION #6/2020 BUDGETARY TRANSFERS AND TRANSFERS FROM GENERAL AND HIGHWAY FUNDS** Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED, that the following amendment be made to Resolution #6/2020, instead of putting in \$15,000 in Building Reserve A231 from Savings A201, the Supervisor will put in \$5,000 in Building Reserve A231 from Savings A201.

Roll call vote: COUNCILMAN EVANS	YES
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES

12) **RESOLUTION #12/2020 AUDIT OF BILLS** Councilman Evans made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED, the pay the bills on Abstract #2/2020 in the following amounts:

<b>GENERAL FUND</b>	<b>NUMBERS 10 THROUGH 30</b>	<b>\$15,170.49</b>
<b>HIGHWAY FUND</b>	<b>NUMBERS 3 THROUGH 10</b>	<b>\$ 8,468.50</b>
	<b>TOTAL CLAIMS</b>	<b>\$23,638.99</b>

Roll call vote: COUNCILMAN EVANS	YES
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES

13) Councilman Jackson made the motion, seconded by Councilwoman McIntosh to adjourn the meeting. All in favor. Meeting adjourned at 7:31pm.