

REGULAR MEETING, TOWN OF PITCAIRN, DECEMBER 13, 2022

A Regular meeting was held on December 13, 2022, at the Pitcairn Town Hall, with the following people present:

PRESENT: SUPERVISOR CLYDE FRANK JR.
 COUNCILMAN PAUL JACKSON
 COUNCILWOMAN ANN HALL
 COUNCILWOMAN DORA MCINTOSH

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; LELAND RYAN, BUDGET OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR; LARRY ATKINSON, CODE ENFORCEMENT OFFICER

VISITORS: BARBARA FRANK

ABSENT: COUNCILMAN LAWRENCE EVANS

- 1.) Supervisor Frank called the meeting to order at 6:32pm.
- 2.) The Pledge of Allegiance was said
- 3.) Supervisor Frank opened the floor to public comments
Public Comments:
 - Budget Officer Leland Ryan took the floor to discuss the necessary budget transfers. He discussed line by line for what the transfers were for.
- 4.) **RESOLUTION #57/22 BUDGETARY TRANSFERS** Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the Supervisor is and herby authorized to make the following budgetary transfers.
- 5.)

GENERAL FUND - BUDGETARY TRANSFERS

TO: A5132.41 GARAGE – HEATING OIL	4,000.00
TO: A5132.44 GARAGE – ELECTRICTY	600.00
TO: A5010.47 SUPT. HIGHWAY – MILEAGE	500.00
TO: A7320.4 YOUTH PROGRAM	1500.00
TO: A1450.4 ELECTIONS	50.00
TO: A5132.47 GARAGE PAPER SUP., WATER, GARBAGE & CLEAN	800.00
TO: 1410.12 DEPUTY – TOWN CLERK – PERSONAL SERVICES	200.00
TO: 1910.4 UNALLOCATED INSURANCE	500.00
TO: A5132.45 GARAGE – BUILDING REPAIRS & MAINT.	500.00
FROM: A9010.8 STATE RETIREMENT	2,400.00
FROM: A1420.4 ATTORNEY – CONTRACTUAL	3,000.00

FROM: A1110.42 JUSTICES – MILEAGE, ETC.	1,500.00
FROM: A5132.2 GARAGE – EQUIPMENT	1,600.00
FROM: A8020.4 CONT'L – PLANNING BOARD MILEAGE	150.00

HIGHWAY FUND – BUDGETRARY TRANSFERS

TO: DA5110.45 GEN'L ROAD REPAIRS DIESEL	9,200.00
TO: DA5110.418 GEN'L ROAD REPAIRS – SIGNS	1,200.00
TO: DA5112.25 CHIPS – COUNTY PAVING	2,459.69
TO: DA5142.46 SNOW REM. – TOWN – EQUIP. RENTAL	11,290.00
TO: DA5148.46 SNOW REM. COUNTY – EQUIP. RENTAL	1,680.00
TO: DA5142.1 SNOW REM. – TOWN PER. SERVICES	8,700.00
TO: DA5148.1 SNOW REM. – COUNTY – PER. SERVICES	400.00
TO: DA9050.8 UNEMPLOYMENT INSURANCE	150.00
TO: DA5142.41 SNOW REM. – TOWN – DIESEL	4,100.00
TO: DA5148.41 SNOW REM. – COUNTY – DIESEL	600.00
TO: DA5130.4 REPAIRS – TRUCKS & EQUIP.	2,000.00
FROM: DA5110.11 GEN'L ROAD REPAIRS – PER.SERVICES SEASONAL	11,000.00
FROM: DA5110.415 GEN'L ROAD REPAIRS – GRAVEL	4,600.00
FROM; DA 5142.45 SNOW REM. – TOWN – PUSHING UP SAND	3,900.00
FROM: DA5140.11 PER.SERVICES – BRUSH & WEEDS – SEASONAL	3,000.00
FROM: DA5142.11 PER.SERVICES – SNOW REM. – SEASONAL	2,000.00
FROM: DA5142.44 SNOW REM. – TOWN – SALT	1,600.00
FROM: DA9010.8 STATE RETIREMENT	4,329.69
FROM: DA5142.43 SNOW REM. – TOWN – MAINT. SANDERS/PLOW	1,500.00
FROM: DA5148.43 SNOW REM. COUNTY – MAINT. SANDERS	200.00
FROM: DA5148.45 SNOW REM. COUNTY PUSHING UP SAND	550.00
FROM: DA5130.4 REPAIRS – TRUCKS & EQUIP.	2,000.00
FROM: DA9060.8 HOSPITAL INSURANCE	1,500.00
FROM: DA5110.417 CULVERT PIPE	1,300.00
FROM: DA5110.44 EQUIPMENT RENTAL	2,500.00
FROM: DA5110.49 TIRES & TUBES	1,400.00

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILMAN EVANS	ABSENT
	SUPERVISOR FRANK JR.	YES

6.) **RESOLUTION #58/22 INCREASE REVENUE & EXPENDITURES IN BUDGET** Councilman Jackson made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; that the Supervisor is and hereby authorized to increase the revenue & expenditures in the 2022 budget.

<u>INCREASE 181,300.00</u>	
TO: DA5110.1 PER. SERVICES – GEN'L ROAD REPAIRS	16,300.00
TO: DA5130.2 TRUCKS & EQUIPMENT	165,000.00
FROM: DA599 APPROPRIATED FUND BAL.	181,300.00

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILMAN EVANS	ABSENT
	SUPERVISOR FRANK JR.	YES

7.) **Code Enforcement Report:**

- 41 permits issued this year, which is more than last year
- 6 new homes for the year
- He gave out 3 new compliance sheets this month.

8.) **Clerk's Report:**

1 conservation license	1.21
9 dog licenses	102.00
<u>2 certified death certificates copies</u>	<u>20.00</u>
TOTAL LOCL SHARES REMITTED:	123.21
TOTAL NON-LOCAL REVENUES:	33.79
TOTAL STATE, COUNTY, & LOCAL REVENUES	157.00

9.) **Highway News:**

- The new truck is here
- The CHIPS check should be here the 15th
- Broke some mud flaps and chains during the last big storm

10.) **Supervisor's Report:**

- EDR sent out an email of the seeker for the Board to Review and make resolutions.
- EDR will help with anything we need. The Board needs to make a resolution claiming to be the lead agency on this project. The

BALANCE	INCREASES	DECREASES	BALANCE
10/31/2022			11/30/2022

A GENERAL FUND – TOWNWIDE

CASH – CHECKING	108,440.96	79,701.68	28,188.07	159,954.57
CASH – SAVINGS	121,929.67	350.73	0.00	122,280.40
PETTY CASH	100.00	0.00	0.00	100.00
<u>BUILDING RESERVE</u>	<u>98,697.19</u>	<u>283.89</u>	<u>0.00</u>	<u>98,981.08</u>
TOTAL	329,167.82	80,336.30	28,188.07	381,316.05

DA HIGHWAY – TOWNWIDE

CASH – CHECKING	73,362.85	0.00	30,081.03	43,281.82
CASH – SAVINGS	36,716.80	105.37	0.00	36,822.17
<u>EQUIPMENT RESERVE</u>	<u>448,893.22</u>	<u>1,288.05</u>	<u>0.00</u>	<u>450,181.27</u>
TOTAL	558,972.87	1,393.42	30,081.03	530,285.26

SF PITCAIRN FIRE PROTECTION

	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	0.00	0.00	0.00	0.00

TA TRUST & AGENCY	<u>4,869.41</u>	<u>32,262.45</u>	<u>24,285.60</u>	<u>12,946.26</u>
TOTAL	4,869.41	32,362.45	24,285.60	12,946.26

TOTAL ALL FUNDS	893,010.10	114,092.17	82,554.70	924,547.57
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11.)Justices Department:

- Justice Rick Bearor handed in his resignation this week. Supervisor Frank handed it out to all the Board members.
- Whomever the Town appoints will have to take the next court class in April.

12.)RESOLUTION #61/22 ACCEPTANCE OF JUSTICE BEAROR RESIGNATION Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that Justice Rick Bearor resign as Town of Pitcairn Justice effective January 1, 2023.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILWOMAN HALL	NO
	COUNCILWOMAN MCINTOSH	YES
	COUNCILMAN EVANS	ABSENT
	SUPERVISOR FRANK JR.	YES

13.) **RESOLUTION #62/22 ACCEPTANCE OF MINUTES** Councilwoman McIntosh made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; that the following minutes from November 2022 meeting were found to be correct.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	ABSENT
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	SUPERVISOR FRANK JR.	YES

14.) **RESOLUTION #63/22 AUDIT OF BILLS** Councilwoman Hall made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the bills on Abstract #12/22 be paid in the following amounts.

GENERAL FUND	NUMBERS 182 THROUGH 197	8,469.62
HIGHWAY FUND	NUMBERS 117 THROUGH 132	88,375.53
TOTAL ALL CLAIMS		96,845.15

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	ABSENT
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	SUPERVISOR FRANK JR.	YES