

REGULAR MEETING, TOWN OF PITCAIRN, AUGUST 13, 2024

A regular meeting was held on August 13, 2024, at the Pitcairn Town Hall, with the following people present:

PRESENT: COUNCILMAN PAUL JACKSON
COUNCILWOMAN ANN HALL
COUNCILWOMAN DORA MCINTOSH
COUNCILMAN DAVID SULLIVAN
SUPERVISOR ALLISON HOUGHTON

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; ALICIA MERA, BUDGET OFFICER/DEPUTY SUPERVISOR; LARRY ATKINSON, CODE ENFORCEMENT OFFICER

VISITORS: MOLLY MANUEL, RONALD WARD, LELAND RYAN, JANE ROSE, BILLIE MANCHESTER

- 1.) Supervisor Houghton called the meeting to order at 6:30pm.
- 2.) The Pledge of Allegiance was said
- 3.) Supervisor Houghton opened the floor to public comments:

Public Comments:

- Jane Rose and Billie Manchester took the floor to discuss food pantry numbers last month. Something new they have been working on that are now available are fresh produce boxes for the 1st Friday of every month from 1-4pm. They will have a booth at Community Fest as well as the open house at school. With budget season approaching, the food pantry would like to request a yearly contract of \$1,200 from each Town.
 - Natural Bridge Rescue Squad - Molly Manuel took the floor to clear the air about where the Rescue Squad stood with taking calls in Saint Lawrence County. They are working effortlessly with the County to get this issue resolved. In the meantime, she gave out her personal phone number (315-775-6122) along with the Natural Bridge Fire Station's number (315-644-9898) to encourage residents who need medical assistance to call them directly to bypass the dispatcher as they are not forwarding the calls to them at this time, but rather to surrounding stations who we do not have a contract with. This issue is being worked on and will hopefully be resolved ASAP.
- 4.) Code Enforcer's Report:
 - 5 building permits were issued this month
 - Larry has met with a few people who have bought new lots on Streeter Road and Garrison Road and are interested in putting new cabins in.
 - Dwwayne Pierce will be meeting with Larry and Chelsea to go over the yearly code enforcement report.

5.) Clerk's Report:	
5 building permits	613.68
2 conservation licenses	2.76
10 dog licenses	118.00
1 marriage license	17.50

Total local shares remitted:	751.94
Total non-local:	85.74
Total local, state, county revenues:	837.68

6.) Highway News:

- The paving and surface treatment are done on Edwards Road.
- Stone Road and California Road are complete. The guys are currently working on the Kansas Road. Streeter Road, Fullerville Sands Road will be next. There have been cones and barriers taken from the Fullerville Sands Road. He has had to replace them.

****Jerry left @ 7:15pm****

7.) Supervisor's Report:

- Supervisor Houghton handed out her report and reconciled bank statements.

8.) New/Unfinished Business;

- Deputy Mera asked about the vacant positions that were posted for the Town. The board discussed the vacancies.
- The budget officer has handed out the budget sheets to each department. She would like to get a start on preparing the tentative budget.
- Clerk Thomas gave the board members a copy of the example of a local law for the new exemption.
- Clerk Thomas also addressed the letter of recommendation for the dog control officer to help gain grant money for the shelter. She will write a letter and send it to him.

9.) RESOLUTION # 38/24 STANDARD WORK DAY RESOLUTION FOR JAMES SNYDER
 Councilwoman McIntosh made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; that the Town of Pitcairn Board approves the standard work day hours provided by James Snyder, Assessor.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILMAN SULLIVAN	YES
	SUPERVISOR HOUGHTON	YES

10.) RESOLUTION #39/24 ACCEPT MINUTES Councilwoman Hall made the motion, seconded by Councilman Sullivan to accept the following resolution: RESOLVED; that the minutes from the July 2024 meeting were found to be correct.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILWOMAN HALL	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILMAN SULLIVAN	YES
	SUPERVISOR HOUGHTON	YES

11.) RESOLUTION #40/24 AUDIT BILLS Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the bills on Abstract #8/24 be paid in the following amounts:

GENERAL FUND	NUMBERS 92 THROUGH 113	9,295.05
HIGHWAY FUND	NUMBERS 61 THROUGH 72	247,411.00
TRUST & AGENCY	NUMBERS 100 THROUGH 100	22,617.00

Total all funds: 279,445.05

Councilwoman Hall made the motion, seconded by Councilman Sullivan to adjourn the meeting. All in favor. Meeting adjourned at 7:46pm.

Chelsea L. Thomas