

REGULAR MEETING, TOWN OF PITCAIRN, AUGUST 10, 2021

A regular meeting was held on August 10, 2021 at the Pitcairn Town Hall with the following people present:

PRESENT: SUPERVISOR CLYDE FRANK JR
COUNCILMAN PAUL JACKSON
COUNCILWOMAN DORA MCINTOSH
COUNCILWOMAN ANN HALL

ABSENT: COUNCILMAN LAWRENCE EVANS

OTHERS PRESENT: REBECCA MOORE, TOWN CLERK; CHELSEA THOMAS, DEPUTY TOWN CLERK; LARRY ATKINSON, CODE ENFORCEMENT OFFICER; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; LELAND RYAN, BUDGET OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR

VISITORS: BARBARA FRANK, C. PAUL COUNTRYMAN, MARCEL CIASCAI, PHYLLIS SHAW

- 1) Supervisor Frank called the meeting to order at 6:29pm
- 2) Supervisor Frank opened the floor for public comments
 - Marcel Ciascai, Representative for Black River Stages Road Rally came requesting permission to use Jayville, Goose Pond, and Fullerville Roads for their road rally this year that will be held on September 17 & 18. A discussion followed with the board agreeing it was ok for them to use those roads.
 - Superintendent McIntosh asked what happens if they tear the roads up and Mr. Ciascai replied that any monies left over after Sanctioning and lodging will be divided between the two towns.
 - Leland Ryan, Cemetery Sexton, discussed trees that were killed when maintaining the cemeteries. Leland also discussed cementing in some of the headstones in the cemetery. Superintendent McIntosh and Leland will look to see if it's something the highway men can take care of.
 - Leland discussed getting together with Code Enforcement Officer Atkinson and Councilman Jackson to finish updating code pamphlet.
- 3) Marcel Ciascai left the meeting at 6:40pm
- 4) Code Enforcement Officer, Larry Atkinson reported
 - No building permits issued in July
 - Bob Stephenson needed information Geers Corners
 - Went to Planning Board meeting to discuss Vandewater sub division on Greenwood Falls Rd
 - Candy & Frank Luther interested in putting in new home on Osborne Rd
 - Discussed someone putting in a pasteurizing plant for goats milk
- 5) Clerk Moore read the Clerk's report

CLERK'S REPORT:

1 Subdivision Fee (addition)	10.00
2 Conservation licenses	5.84
14 Dog Licenses	152.00
2 Marriage Licenses	35.00

TOTAL LOCAL SHARES REMITTED TO SUPERVISOR	202.84
Amount paid to NYS Ag & Markets (APCP)	18.00
Amount paid to NYS Dept of Health (Marriage)	45.00
Amount paid to NYS DEC (DECALS)	100.16
TOTAL NON LOCAL REVENUES	163.16
TOTAL STATE, COUNTY AND LOCAL REVENUES	366.00

- 6) RESOLUTION #31/21 ACCEPTANCE OF MINUTES Councilwoman Hall made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED, that minutes from the July 13, 2021 meeting were accepted as correct.

Roll call vote: COUNCILMAN EVANS	ABSENT
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES

- 7) Phyllis Shaw presented the board with her interest in filling the vacancy left by Assessor Erin Gratch. She is one of three Elected Assessors in the Town of Fowler but will be moving out of the Town so will no longer be able to be an Assessor in that town. She is willing to set up appointments for residents. Erin will train her one day a month for \$500 a year. Councilwoman McIntosh asked if she will be doing a Reval...it's not time yet to do another Reval. Deputy Jenack asked if she will be able to obtain training with her other full time job, Phyllis is certified and can see no problem with getting her continuing education. Deputy Jenack also discussed helping the older generation with their Enhanced STAR program. The State has taken over the application process for the Enhanced STAR program, but Phyllis will be willing to help them in any way she is allowed.

- 8) Supervisor Frank handed out Supervisor's report-Reconciled bank statements not ready yet

SUPERVISOR'S REPORT:

	Balance 06/30/2021	Increases	Decreases	Balance 07/31/2021
A GENERAL FUND-TOWNWIDE				
Cash-Checking	63,212.21	43,057.91	11,379.06	94,891.06
Cash-Saving	244,984.46	4.92	0.00	244,989.38
Petty Cash	100.00	0.00	0.00	100.00
	<u>68,100.49</u>	<u>1.81</u>	<u>0.00</u>	<u>68,102.30</u>
TOTAL	376,397.16	43,064.64	11,379.06	408,082.74
DA HIGHWAY FUND-TOWNWIDE				
Cash-Checking	38,946.88	50,000.00	38,430.43	50,516.45
Cash-Savings	301,390.94	6.28	50,000.00	251,397.22
Equipment Fund	<u>445,072.23</u>	<u>9.55</u>	<u>0.00</u>	<u>445,081.78</u>
TOTAL	785,410.05	50,015.83	88,430.43	746,995.45
SF PITCAIRN FIRE PROTECTION				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	0.00	0.00	0.00	0.00

TRUST & AGENCY

Cash-Checking	<u>7,021.57</u>	<u>16,669.18</u>	<u>18,842.27</u>	<u>4,848.48</u>
TOTAL	7,021.57	16,669.18	18,842.27	4,848.48
TOTAL ALL FUNDS	1,168,828.78	109,749.65	118,651.76	1,159,926.67

- Third Quarter Sales Tax check \$66,355.20
- Discussed letter from our attorney (Conboy, McKay, Bachman & Kendall, LLP) in regard to drafting a Local Law pertaining to Opting out of Retail Sales and On-Site Consumption of Cannabis. A discussion followed. The item was tabled until further research.
- The Town received a check for \$40,00+ for Covid Relief. Deputy Jenack will share what information she has with the board.
- Councilman Jackson reported information from the Harrisville Fire Department meeting: The Fire Department owes \$14,000 on the loan for their new roof. They also need new Air Packs for fighting fires at a cost of \$50,844. Councilman Jackson suggested giving the Fire Department \$10,000 from our Covid Relief money to help the Fire Department out. A discussion followed.

9) RESOLUTION #32/21 GIFTING THE HARRISVILLE VOLUNTEER FIRE DEPARTMENT WITH \$10,000 FROM OUR COVID RELIEF MONEY Councilwoman Hall made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, that the Town gift the Harrisville Volunteer Fire Department with \$10,000 to help off-set the price of the Air Packs that are needed.

Roll call vote: COUNCILMAN EVANS	ABSENT
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES

10) Highway News:

- Had to take Truck #9 International to Syracuse to get the Warning Lamp fixed. The parts are back ordered
- Discussed ordering the salt for this winter
- National Grid will get estimate to put power to the Backus Road for Power Authority
- Blacktop should be finished on the Garrison Road tomorrow then they will move to County route #26 and finish it

11) RESOLUTION #33/21 AUTHORIZING HIGHWAY SUPERINTENDENT TO ORDER SALT FROM COMPASS MINERALS Councilwoman Hall made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED, that the Highway Superintendent is hereby authorized to order 130 ton of salt from Compass Minerals for the winter season.

Roll call vote: COUNCILMAN EVANS	ABSENT
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES

COUNCILWOMAN HALL YES
SUPERVISOR FRANK YES

12) RESOLUTION #34/21 AUDIT OF BILLS Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, that the bills be paid on Abstract #8/21 in the following amounts:

GENERAL FUND	NUMBERS 79 THROUGH 92	\$4,393.96
HIGHWAY FUND	NUMBERS 52 THROUGH 58	\$4,276.91
	TOTAL CLAIMS	\$8,670.87

Roll call vote: COUNCILMAN EVANS ABSENT
COUNCILMAN JACKSON YES
COUNCILWOMAN MCINTOSH YES
COUNCILWOMAN HALL YES
SUPERVISOR FRANK YES

13) RESOLUTION #35/21 BUDGETARY TRANSFER Councilwoman McIntosh made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED, that the Supervisor is and hereby authorized to make the following budgetary transfer:

\$720.00

From: A1110.42 Justice Contractual \$720.00
To: A7550.4 Celebrations \$720.00

Roll call vote: COUNCILMAN EVANS ABSENT
COUNCILMAN JACKSON YES
COUNCILWOMAN MCINTOSH YES
COUNCILWOMAN HALL YES
SUPERVISOR FRANK YES

14) RESOLUTION #36/21 TO MOVE INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTER Councilwoman Hall made the motion, seconded by Councilman Jackson, at 7:44pm to accept the following resolution: RESOLVED, To move into executive session to discuss personnel matter.

Roll call vote: COUNCILMAN EVANS ABSENT
COUNCILMAN JACKSON YES
COUNCILWOMAN MCINTOSH YES
COUNCILWOMAN HALL YES
SUPERVISOR FRANK YES

15) RESOLUTION #37/21 TO MOVE OUT OF EXECUTIVE SESSION Councilwoman Hall made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED, to move out of executive session.

Roll call vote: COUNCILMAN EVANS ABSENT
COUNCILMAN JACKSON YES
COUNCILWOMAN MCINTOSH YES
COUNCILWOMAN HALL YES
SUPERVISOR FRANK YES

16) RESOLUTION #38/21 APPOINTMENT OF PHYLLIS SHAW AS ASSESSOR Councilwoman Hall made the motion, seconded by Councilwoman McIntosh to accept the following

resolution: RESOLVED, that Phyllis Shaw be appointed as Assessor to fill the vacancy left by Assessor Erin Gratch. The term will expire September 30, 2025.

Roll call vote: COUNCILMAN EVANS	ABSENT
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES

17) Councilman Jackson made the motion, seconded by Councilwoman Hall to adjourn the meeting. All in favor. Meeting adjourned 7:56pm.

Rebecca J. Moore, Clerk