

REGULAR MEETING, TOWN OF PITCAIRN, AUGUST 11, 2020

A regular meeting for the Town of Pitcairn was held at the Pitcairn Town Hall on August 11, 2020, with the following people present:

PRESENT: SUPERVISOR CLYDE FRANK, JR
COUNCILMAN LAWRENCE EVANS
COUNCILMAN PAUL JACKSON
COUNCILWOMAN DORA MCINTOSH

ABSENT: COUNCILWOMAN ANN HALL

OTHERS PRESENT: REBECCA MOORE, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT; LELAND RYAN, BUDGET OFFICER; LARRY ATKINSON, CODE ENFORCEMENT OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR;

VISITORS: BARBARA FRANK; LINDA WAILD; PAMELA KIRCH

- 1) Supervisor Frank called the meeting to order at 6:31pm
- 2) Supervisor Frank opened the floor for public comments
 - Cemetery Sexton Ryan gave the quotes from Arbore Care to clean up the Garrison Cemetery and Pitcairn Forks Cemetery
 - Garrison Cemetery – Clean up trees, brush, stumps & cleaning fence \$5,200
 - Pitcairn Forks Cemetery-Clean up trees, brush & stumps \$5,000
 - Arbore Care plants trees for free on Arbor Day....discussed him planting specific trees in cemeteries
 - Discussed putting in new fences, maybe putting money in the budget next year
- 3) **RESOLUTION #24/20 AUTHORIZING CEMETERY SEXTON TO HIRE ARBORCARE TREE SERVICE TO DO TREE WORK AT THE GARRISON AND PITCAIRN FORKS CEMETERIES**
Councilman Jackson made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED, that the Cemetery Sexton is hereby authorized to hire Arborcare Tree Service to do removal of all discussed trees, removal of brush and stump treatment Garrison Cemetery \$5,200.00 and Pitcairn Forks Cemetery \$5,000.00.
Roll call vote: COUNCILMAN LAWRENCE YES
COUNCILMAN JACKSON YES
COUNCILWOMAN MCINTOSH YES
COUNCILWOMAN HALL ABSENT
SUPERVISOR FRANK YES
- 4) Code Enforcement Officer Atkinson
 - Supervisor Frank received a complaint from Robin Brown about the trailer owned by Gary Russell on the Stone Rd. CEO Atkinson will check it out.
 - Issued 8 building permits in July
 - Property on Streeter Road sold
 - Did some inspections on Portaferry

- The Codes training classes in Syracuse have been cancelled and will be taking them online
- Discussed an App the tells who owns property. Will check further to get the name of the app and the price

5) **RESOLUTION #25/20 ACCEPTANCE OF MINUTES** Councilwoman McIntosh made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED, that the minutes from the July 14th meeting be accepted as accurate.

Roll call vote: COUNCILMAN LAWRENCE	YES
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	ABSENT
SUPERVISOR FRANK	YES

6) Clerk Moore read Clerk's Report

1 Sub Division Fee	50.00
8 Building Permits	265.10
5 Conservation Licenses	8.18
20 Dog Licenses	236.00
2 Marriage Licenses	35.00
TOTAL SHARES REMITTED TO SUPERVISOR	594.28
Amount paid to NYS Dept Ag & Markets (APCP)	32.00
Amount paid to NYS DOH (Marriage)	45.00
Amount paid to NYS Environmental Cons (DECALS)	139.82
TOTAL NON LOCAL REVENUES	216.82
TOTAL STATE, COUNTY & LOCAL REVENUES	811.10

- Councilman Jackson brought up the subject of a vet bill from a dog case that Judge Tuttle was handling. He will contact the Judge.

7) Linda Waild and Pamela Kirch entered the meeting at 6:51pm

8) Supervisor Frank handed out Supervisor's report and reconciled bank statements
Supervisor's report:

	Balance 06/30/2020	Increases	Decreases	Balance 07/31/2020
A GENERAL FUND-TOWNWIDE				
Cash-Checking	61,955.27	945.79	11,286.28	51,614.78
Cash-Saving	229,835.49	42.93	5,000.00	224,878.42
Petty Cash	100.00	0.00	0.00	100.00
Building Reserve	<u>63,048.91</u>	<u>5,012.29</u>	<u>0.00</u>	<u>38,061.20</u>
TOTAL	354,939.67	6,001.01	16,286.28	344,654.40
DA HIGHWAY-TOWNWIDE				
Cash-Checking	5,351.78	50,358.40	14,772.30	40,937.88
Cash-Savings	421,270.70	54.83	270,000.00	151,325.53
Equipment Reserve	<u>224,766.75</u>	<u>220,059.50</u>	<u>0.00</u>	<u>444,826.25</u>
TOTAL	651,389.23	270,472.73	284,772.30	637,089.66

SF PITCAIRN FIRE PROTECTION

	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

TA TRUST & AGENCY

Cash-Checking	7,835.55	16,659.83	19,754.68	4,740.70
TOTAL	7,835.55	16,659.83	19,754.68	4,740.70
TOTAL ALL FUNDS	1,014,164.45	93,133.57	320,813.26	986,484.76

- 3RD Quarter Sales Tax \$50484.69

9) **RESOLUTION #26/20 AGREEMENT TO SPEND TOWN HIGHWAY FUNDS** Councilman Evans made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED, that pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected for the repair and improvement of highways, and received from the state for the repair and improvements of highways, shall be expended as follows: 1. GENERAL REPAIRS. The sum of \$85,900 may be expended for general repairs upon 43.45 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof. 2. IMPROVEMENTS. The following sums shall be set aside to be expended for the improvement of town highways: (a) On the road commencing at Kansas Road beginning at Fullerville Road, a distance of 1900 ft there shall be expended not over the sum of \$62,000.00 Type #3 Binder #6 Top Coat Width of traveled surface 16 ft Thickness 1 ½” Subbase Type 6 Black Top (b) On the road commencing at Rt 3 to end 3100 ft on Edwards Road, a distance of 3100 ft there shall be expended not over the sum of \$55,000.00 Type #6 Top Coat Width of traveled surface 19ft Thickness 1 ½” Subbase Type 6 Black Top (c) On the road commencing at Rt 3 300 ft on Backus Rd, a distance of 300 ft there shall be expended not over the sum of \$9,500.00 Type #3 Binder Width of traveled surface 16ft Thickness 3” Subbase Gravel No moneys set aside for such improvements shall be expended, nor shall any work be undertaken on such improvements, until approved by the majority of Town Board

Roll call vote:

COUNCILMAN LAWRENCE	YES
COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	ABSENT
SUPERVISOR FRANK	YES

- Rented Excavator for a month
- Budget Officer Ryan spoke up that he felt putting binder on the roads should be good enough and by putting a topcoat on the roads was a waste of money

10) Supervisor Frank opened the floor for Linda Waild & Pamela Kirch to speak. Pamela is retired and now a permanent resident of Pitcairn, she is interested in being on the Planning Board and Board of Assessment Review Board.

11) **RESOLUTION #27/20 APPOINTING PAMELA KIRCH TO THE PLANNING BOARD AND BOARD OF ASSESSMENT REVIEW BOARD TO FILL VACANCIES** Councilwoman McIntosh made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED, that Pamela Kirch be appointed to the Planning Board and the Board of

Assessment Review. Clerk Moore will contact the County to see what the terms are for those positions.

Roll call vote: COUNCILMAN LAWRENCE YES
COUNCILMAN JACKSON YES
COUNCILWOMAN MCINTOSH YES
COUNCILWOMAN HALL ABSENT
SUPERVISOR FRANK YES

12) Linda Waid and Pamela Kirch left the meeting at 7:04pm

13) **RESOLUTION #28/20 AUDIT OF BILLS** Councilman Evans made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED, that the bills be paid on Abstract #8/20 in the following amounts:

GENERAL FUND	NUMBERS 96 THROUGH 109	\$ 2,122.56
HIGHWAY FUND	NUMBERS 52 THROUGH 61	\$15,036.24
	TOTAL CLAIMS	\$17,158.80

Roll call vote: COUNCILMAN LAWRENCE YES
COUNCILMAN JACKSON YES
COUNCILWOMAN MCINTOSH YES
COUNCILWOMAN HALL ABSENT
SUPERVISOR FRANK YES

14) Supervisor Frank opened the floor for public comments. No comments

15) Councilwoman McIntosh made the motion, seconded by Councilman Jackson to adjourn the meeting. All in favor. Meeting adjourned at 7:17pm.

Rebecca J. Moore, Clerk