

REGULAR MEETING, TOWN OF PITCAIRN, APRIL 11, 2023

A Regular meeting was held on April 11, 2023, at the Pitcairn Town Hall, with the following people present:

PRESENT: COUNCILMAN PAUL JACKSON  
COUNCILMAN LAWRENCE EVANS  
COUNCILWOMAN ANN HALL  
COUNCILWOMAN DORA MCINTOSH  
DEPUTY SUPERVISOR JESSICA JENACK

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT;  
LELAND RYAN, BUDGET OFFICER

VISITORS: JANE ROSE

ABSENT: CLYDE FRANK JR., SUPERVISOR; LARRY ATKINSON, CODE ENFORCEMENT OFFICER

- 1.) Deputy Supervisor Jenack called the meeting to order at 6:30pm
- 2.) The Pledge of Allegiance was said
- 3.) Deputy Supervisor opened the floor to public comments
  - Jane Rose took the floor to discuss the food pantry improvements and updates. She wanted to take a minute to thank both Towns for everything they have done to get the ball rolling on the project. They must go through and inspect their inventory. The food pantry funding is done with for the year, they will be balancing off donations until July. They do get Grant money for having demonstrations from WIC, SNAP, and food pantry. They give demonstrations containing recipes.
  - Leland Ryan raised concern over the Cemetery Sexton position. The Board made the motion to appoint him temporary Sexton until they can find someone to take over. Jason Thomas may be interested in the position and will be meeting with Leland to go over duties and responsibilities. If interested he will need to be appointed at the next meeting. Leland also mentioned that an individual bought four lots years ago and they were never used so they would like to sell them back to the town for \$100 each.
  - Councilman Jackson updated the Board about the gift cards mentioned at the March meeting. The stores will need the money before the gift cards can be issued. They will also need a four-day notice so they can prepare their system for that quantity of gift cards. Councilman Jackson was hoping to have a start date of May 1<sup>st</sup> where they would be dispersed to residents at the Town Hall on Monday, Wednesday, and Friday. Proof of residency will be needed.

- 4.) **RESOLUTION #19/23 TEMPORARY CEMTERY SEXTON** Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the Board hereby appoints Leland Ryan to be the temporary Cemetery Sexton until the position can be filled permanently.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	ABSENT

- 5.) **RESOLUTION #20/23 FOUR CEMETERY LOTS SOLD BACK TO TOWN** Councilman Jackson made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the four lots discussed about will be sold back to the Town of Pitcairn in the amount of \$100 each totaling \$400.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	ABSENT

- 6.) **RESOLUTION #21/23 USE OF COVID MONEY TO PROVIDE GIFT CARDS TO RESIDENTS WITHIN THE TOWN OF PITCAIRN** Councilwoman McIntosh made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the Town Board has authorized Supervisor Frank to cut a check to each of the four businesses listed in the amount of \$6,625. The gift cards will be in the amount of \$100 and provided to each of the 265 residents in the Town of Pitcairn. The businesses the gift cards will be for are Chucks Market, Sliders, Dollar General, and

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	ABSENT

- 7.) **RESOLUTION #22/23 MILEAGE PAY RATE INCREASE** Councilwoman McIntosh made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; that the Town of Pitcairn accept the NYS mileage rate of 0.655/mile.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES

COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK JR.	ABSENT

8.) **Clerk's Report:**

1 building permit	300.00
1 conservation	1.10
12 dog licenses	126.00
5 cert. death copies	50.00
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TOTAL LOCAL SHARES REMITTED:	477.10
TOTAL NON-LOCAL REVENUES:	32.90
TOTAL STATE, COUNTY, & LOCAL REVENUES:	510.00

9.) **Highway News:**

- Vikings fixed the Mudflaps on one of the trucks. The winter was very hard on the trucks
- They got the #9 truck back
- Measured roads to be blacktopped this year

10.) **Supervisor's Report:**

- Supervisor Frank will hand that out as soon as he gets it done.

11.) **RESOLUTION #23/23 AGREE TO ENTER INTO CONTRACT WITH LIFEFLIGHT** Councilman Evans made the motion, seconded by Councilman Jackson to accept the following resolution: RESOLVED; that the Town of Pitcairn enter into agreement with LifeFlight for the year 2023.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	ABSENT

12.) **RESOLUTION #24/23 SIGN THE CONTRACT FOR LIFEFLIGHT** Councilman Jackson made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; for Supervisor Frank to sign the contract for LifeFlight and cut a check in the amount of \$140 for the contract year 2023.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	ABSENT

13.) **New/Unfinished Business:**

- EDR sent over documents for the environmental and engineering reports for the Board to look at. The Board all agreed they looked good. EDR will be coming to the May meeting to update the Board. They can then ask any questions they may have.

14.) **RESOLUTION # 25/23 DECLARE NEGATIVE IMPACT ON REPORTS SENT FROM EDR** Councilman Jackson made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; that the engineering report and environmental report look good, and the Town of Pitcairn wants to declare a negative impact.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	ABSENT

15.) **RESOLUTION #26/23 ACCEPTANCE OF MINUTES** Councilman Evans made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the minutes from the March meeting were found to be correct.

Roll call vote:	COUNCILMAN JACKSON	YES
	COUNCILMAN EVANS	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK JR.	ABSENT

16.) **RESOLUTION #27/23 AUDIT BILLS** Councilwoman Hall made the motion, seconded by Councilman Evans to accept the following resolution: RESOLVED; that the bills on Abstract #4/23 be paid in the following amounts.

<b>GENERAL FUND</b>	<b>NUMBERS 52 THROUGH 73</b>	<b>\$25,204.01</b>
<b>HIGHWAY FUND</b>	<b>NUMBERS 158 THROUGH 166</b>	<b>\$15,396.71</b>
<b>TOTAL ALL CLAIMS:</b>		<b>\$40,600.72</b>

Councilwoman Hall made the motion, seconded by Councilwoman McIntosh to adjourn the meeting. All in favor. The meeting adjourned at 7:43pm.

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Chelsea L. Thomas