

REGULAR MEETING, TOWN OF PITCAIRN, APRIL 12, 2022

A Regular meeting was held on April 12, 2022, at the Pitcairn Town Hall, with the following people present:

PRESENT:               SUPERVISOR CLYDE FRANK JR.  
                              COUNCILMAN LAWRENCE EVANS  
                              COUNCILMAN PAUL JACKSON  
                              COUNCILWOMAN ANN HALL  
                              COUNCILWOMAN DORA MCINTOSH

OTHERS PRESENT: CHELSEA THOMAS, TOWN CLERK; LARRY ATKINSON, CODE ENFORCEMENT OFFICER; LELAND RYAN, BUDGET OFFICER; JESSICA JENACK, DEPUTY SUPERVISOR; JERRY MCINTOSH, HIGHWAY SUPERINTENDENT

VISITORS: BARBARA FRANK, KEVIN FEUKA (DANC)

- 1.) Supervisor Frank called the meeting to order at 6:30PM
- 2.) The Pledge of Allegiance was said
- 3.) Supervisor Frank opened the floor to public comments
  - Kevin Feuka took the floor to update the board on where the DANC Grant was. The Grant is in place and paperwork was sent to Sam for the banking information. Kevin will contact EDR (Charles Pryor) to update them and get things in motion. He mentioned that this is a reimbursable grant. He suggests waiting until the end to file all the reports and then get reimbursed. Kevin will speak to EDR on our behalf about waiting until the \$23,500 is transferred to pay them. The contract with Kari Tremper was rejected and won't be covered with the grant. That was simply their mistake, and they WILL NOT be charging us due to the misinformation.
  - WHAT TO EXPECT NEXT: EDR will be researching information in the area. They will be conditioning and understanding the soils and rocks, so they know what they are dealing with. They must prepare their pulmonary engineering report to submit. This can take about 90 days to complete. They will then come to a meeting and update us on their end as well. Kevin Feuka will try to be here when that happens.

KEVIN FEUKA LEFT AT 6:45PM

4.) Code Enforcement officer reported:

- 1 new building permit
- House taken down on gears corners
- There will be a couple homes going up on Garrison Road
- Another house will be going on Evergreen
- He sent out several permits but haven't received them back yet
- Someone asked about putting campers on a couple pieces of property on Fullerville Road. The Board agreed to tell her that it couldn't be done because they don't have the proper zoning code.

5.) Clerk Thomas read the Clerk's Report:

- |                            |              |
|----------------------------|--------------|
| • 16 Dog Licenses          | 196.00       |
| • <u>1 Building Permit</u> | <u>10.00</u> |

TOTAL LOCAL SHARES REMITTED: 206.00

TOTAL NON-LOCAL REVENUES: 28.00

TOTAL STATE, COUNTY, & LOCAL REVENUES: 234.00

6.) **RESOLUTION #20/22 ACCEPTANCE OF MINUTES** Councilman Jackson made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED, that the March 8, 2022 minutes were found to be correct.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

7.) **RESOLUTION # 21/22 DONATION TO HARRISVILLE PARKS & RECREATION/LITTLE LEAGUE PROGRAM** Councilman Evans made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that The Town of Pitcairn donate \$1,500.00 to the Little League Program.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

8.) **RESOLUTION #22/22 TRANSFER NATIONAL GRID ELECTRICITY INTO TOWN OF PITCAIRN FOR CHAPMAN PARK** Councilwoman Hall made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the Town of Pitcairn transfer the National Grid power for Chapman Park into the Town of Pitcairn's name.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

9.) Supervisor Frank handed out the Supervisor's report and reconciled bank statements.  
 SUPERVISOR'S REPORT:

	Balance 02/28/2022	Increases	Decreases	Balance 03/31/2022
A GENERAL FUND - TOWNWIDE				
CASH – CHECKING	206,806.52	6,222.43	172,315.84	40,713.11
CASH – SAVINGS	230,032.76	140,029.04	0.00	370,061.80
PETTY CASH	100.00	0.00	0.00	100.00
BUILDING RESERVE	83,118.11	15,008.65	0.00	98,126.76
TOTAL	520,057.39	161,260.12	172,315.84	509,001.67
DA HIGHWAY – TOWNWIDE				
CASH – CHECKING	263,978.44	0.00	33,345.82	230,632.62
CASH – SAVINGS	36,411.96	3.45	0.00	36,415.41
EQUIPMENT RESERVE	445,166.18	42.18	0.00	445,208.36
TOTAL	745,556.58	45.63	33,345.82	712,256.39
SF PITCAIRN FIRE PROTECTION				
CASH – CHECKING	46,721.00	0.00	0.00	46,721.00
TOTAL	46,721.00	0.00	0.00	46,721.00
TA TRUST & AGENCY				
CASH – CHECKING	3,757.59	23,006.31	21,181.79	5,582.11
TOTAL	3,757.59	23,006.31	21,181.79	5,582.11
TOTAL ALL FUNDS	1,316,092.56	184,312.06	226,843.45	1,273,561.17

10.) **RESOLUTION #23/22 ONE JUSTICE AND ONE COURT CLERK** Councilman Evans made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the Town of Pitcairn reduce to one Justice and one Court Clerk.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

11.) Highway News:

- Superintendent McIntosh contacted Power Authority to get a thumb drive as proof of the road conditions before they started working.
- He got in contact with the state for the road signs they are reliable for.
- Applications were put out for help for the Summer and possible driver for the town.

12.) **RESOLUTION #24/22 MILEAGE RATE CHANGE** Councilman Evans made the motion, seconded by Councilwoman Hall to accept the following resolution: RESOLVED; the mileage rate be changed to 0.585/mile.

Roll call vote:	COUNCILMAN EVANS	YES
	COUNCILMAN JACKSON	YES
	COUNCILWOMAN MCINTOSH	YES
	COUNCILWOMAN HALL	YES
	SUPERVISOR FRANK	YES

13.) New/Unfinished:

- Clerk Thomas brought up possibly switching to and buying prepaid postage envelopes with the return address to save on buying stamps.
- Councilman Jackson asked about the progress of the pandemic plan. Supervisor Frank and Deputy Supervisor Jenack met to discuss but will get together again to work on it.
- The town has Covid money to spend and are still thinking of things they could use it for.
- Truck orders are backing up and approximate wait time is two years. Councilman Jackson suggested we start thinking about replacing the oldest truck.

14.) **RESOLUTION #25/22 AUDIT OF BILLS** Councilman Evans made the motion, seconded by Councilwoman McIntosh to accept the following resolution: RESOLVED; that the bills on Abstract #4/22 be paid in the following amounts.

<b>GENERAL FUND</b>	<b>NUMBERS 50 THROUGH 64</b>	<b>\$2,030.93</b>
<b>HIGHWAY FUND</b>	<b>NUMBERS 30 THROUGH 34</b>	<b>\$5,802.42</b>
<b>TOTAL ALL CLAIMS</b>		<b>\$7,833.35</b>

Roll call vote:	COUNCILMAN EVANS	YES
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COUNCILMAN JACKSON	YES
COUNCILWOMAN MCINTOSH	YES
COUNCILWOMAN HALL	YES
SUPERVISOR FRANK	YES

Councilwoman Hall made the motion, seconded by Councilman Jackson to adjourn the meeting.  
All in favor. Meeting adjourned at 7:42PM