Town of Pitcairn

Special Board Meeting Minutes

October 8th, 2026

Meeting was called to order by Supervisor Houghton at 7:00pm, the Pledge of Allegiance was said.

Present during meeting were:

Supervisor Allison Houghton

Councilwoman Ann Hall

Councilman David Sullivan

Councilman Matthew Pierce

Councilman Paul Jackson

Budget Officer/ Deputy Supervisor Alicia Mera

Julie Fowler

Rebecca Moore

Supervisor Houghton addresses the board and those in attendance regarding the reasoning for holding the special meeting for the appointment of Julie Fowler for Town Clerk, Registrar and Tax Collector for the Town of Pitcairn.

Before the appointment could take place, the board had to accept the resignations of the current appointed Town Clerk, Tax Collector, and Registrar, Emily Woodard. As well as the resignation of Ms. Woodards appointed Town Clerk Deputy, Desiree Cowles.

Supervisor Houghton asked for a motion to accept the resignations from Emily Woodard and Desiree Cowles.

Councilman Matthew Pirece made the motion

Second by Councilwomen Ann Hall

Vote:

Supervisor Allison Houghton- yes

Councilwoman Ann Hall- yes

Councilman David Sullivan- yes

Councilman Matthew Pierce- yes

Councilman Paul Jackson- yes

Motion carried:

Supervisor Houghton asked the board if they had any questions or statements for Mrs. Fowler before the appointment of Town Clerk, Registrar and Tax Collector for the Town of Pitcairn.

The discussion of office hours was set to include the times of Tuesdays 9am – 3pm, Wednesdays 9am – 3pm, and Thursdays 1pm – 6pm.

At that time Supervisor Houghton made a motion to appoint Julie Fowler as Town Clerk, Registrar, and Tax collector till December 31, 2026.

Councilman Pail Jackson made the motion

Second by Councilman David Sullivan

Vote:

Supervisor Allison Houghton- yes

Councilwoman Ann Hall- yes

Councilman David Sullivan- yes

Councilman Matthew Pierce- yes

Councilman Paul Jackson- yes

Motion carried:

At said time Mrs. Fowler appointed her Town Clerk Deputy Rebecca Moore.

Supervisor Houghton asked for a motion to appoint stated Deputy.

Councilman Matthew Pirece made the motion

Second by Councilwomen Ann Hall

Vote:

Supervisor Allison Houghton- yes

Councilwoman Ann Hall- yes

Councilman David Sullivan- yes

Councilman Matthew Pierce- yes

Councilman Paul Jackson- yes

Motion carried:

Superior Houghton made the motion at approximately 7:08pm to adjourn the special meeting.

Motion as seconded and carried.

Allison Houghton, Supervisor